

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Hall, Weaveland Road, Tisbury, Wiltshire, SP3 6HJ
Date: Wednesday 5 February 2014
Time: 7.00 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Tony Deane	Tisbury
Cllr Peter Edge	Wilton and Lower Wylde Valley
Cllr Jose Green (Chairman)	Fovant and Chalke Valley
Cllr George Jeans (Vice Chairman)	Mere
Cllr Bridget Wayman	Nadder and East Knoyle

	Time
<p>1 Welcome and Introductions to the Youth Funding Section of the Agenda</p>	6.30pm
<p>2 Youth Project Applications <i>(Pages 3 - 34)</i></p> <p>The Board will consider the Youth Project Funding applications as detailed in the attached report.</p>	6.35pm
<p>3 Welcome and Introductions to the Main Agenda</p> <p>4 Apologies for Absence</p> <p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	7.30pm
<p>6 Minutes <i>(Pages 35 - 44)</i></p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 11 December 2013.</p>	
<p>7 Matters Arising</p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>	
<p>8 Chairman's Announcements <i>(Pages 45 - 48)</i></p> <p>To receive updates from the Chairman, including:</p> <ul style="list-style-type: none"> • Area Board Projects Update (attached) • Cycle Wiltshire Event on 3 & 4 May 2014 • Affordable Housing – ongoing discussions 	
<p>9 Current Consultations</p> <p>To note the information on current consultations, to take part and for further information, visit the consultation portal: http://consult.wiltshire.gov.uk/portal</p>	
<p>10 A Lasting Legacy for Wiltshire: Looking forward to 2014</p> <p>In 2013, Wiltshire built on the legacy of the 2012 Olympics with a range of community activities and new initiatives.</p> <p>As we enter 2014, it is time to look forward to see how the Area</p>	7.45pm

Boards can build upon the good work delivered so far to create a lasting legacy for Wiltshire. Cllr Jane Scott OBE will outline some of the new opportunities available to the Area Board in 2014.

11 **Partner and Community Updates** (Pages 49 - 60)

8.05pm

To note the attached written updates:

- a) Police – Neighbourhood Policing Teams
- b) Fire
- c) Wiltshire Council Items for Information

The Board will also receive any verbal updates from partners present, including:

- Police & Crime Commissioner (PCC) – Angus Macpherson

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.

12 **Tisbury Community Campus Update**

8.35pm

To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).

Cllr Tony Deane

13 **Community Area Transport Group (CATG)** (Pages 61 - 80)

8.40pm

To note the minutes from the last meeting of the CATG, held on 20 January 2014.

The Board will consider the recommendations for funding CATG projects for 2013/14, as detailed in the attached report.

Also attached for information:

- 20mph zone briefing paper
- CATG figures spent to January 2014

14 **Area Board Funding** (Pages 81 - 116)

8.45pm

Finger Post Funding

To consider a bid to the Fingerpost funding scheme for 2013/14, as detailed in the attached report.

Parish Council	Amount
Dinton	£515
TOTAL	£515

Community Area Grants

The Board members will consider 6 applications for funding from the Community Area Grants Scheme, as detailed in the attached report:

1. Fovant Village Hall - award £1,900 towards re-wiring of original part of hall.
2. Mere Historical Society – award £3,218 towards creating a museum catalogue.
3. Chilmark Reading Room – award £2,475 towards kitchen improvements.
4. Donhead St Mary Parish Council – award £5,000 towards a new mowing machine to maintain the remembrance field.
5. Wilton Town Council – award £5,000 towards enhancement of Minster St play area.
6. Teffont Village Hall – award £7,117 towards improvements to the village hall.

15 **Community Issues Update** (*Pages 117 - 120*)

9.00pm

To note the table of current Issues on the system, as detailed in the attached report, and to consider the recommendation to close the issues as marked in the report attached to the agenda.

16 **Close**

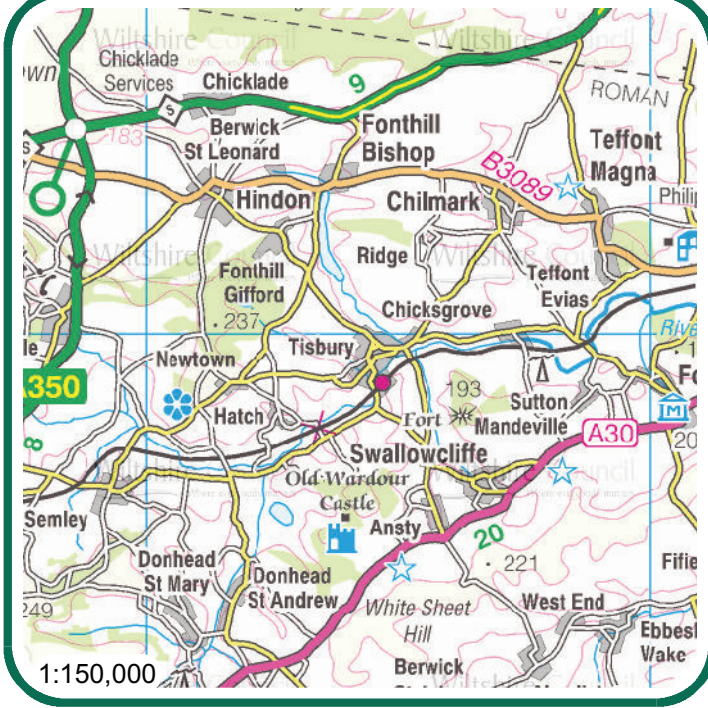
9.05pm

Future Meeting Dates

Wednesday 26 March 2014
7.00pm
Venue TBC

Wednesday 4 June 2014
7.00pm
Venue TBC

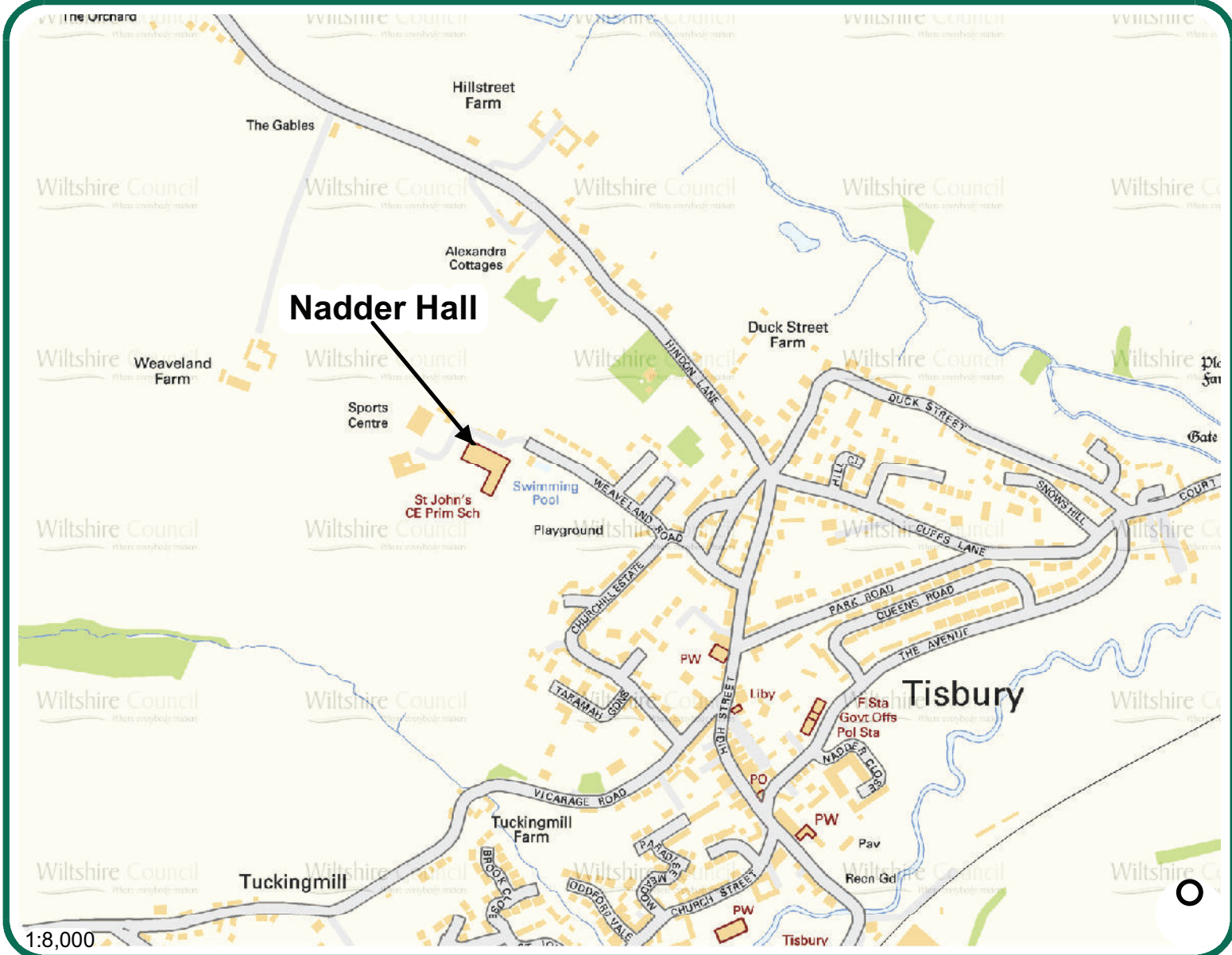
Wednesday 22 July 2014
7.00pm
Venue TBC



Nadder Hall
Weaveland Road
Tisbury
Wiltshire
SP3 6HJ



 Where everybody matters



Report to	South West Wiltshire Area Board
Date of Meeting	5 February 2014
Title of Report	Funding for Young People in the South West Wiltshire Community Area

Purpose of Report

For Councillors to consider 10 applications seeking funding for youth projects from South West Wiltshire Area Board.

Applicant	Brief description of project	Amount
Kilmington & Stourton Cricket Club Under 9 team	Starting an under 9 cricket team	£295
Fovant Youth Club	New fence along river bank and replaced kerbing	£2,976
Wilton Youth Centre	New youth group based in Barford St Martin	£1,000
LGBT+Q Support Group	Setup a support group for isolated young people that are lesbian, gay, bisexual, transsexual or questioning their sexuality	£1,000
Wilton Community Garden	Create a community garden behind the Wilton Community Centre	£1,000
Hindon Playground For All	Provide a special needs nest swing in Hindon playground	£1,000
Ebbesbourne Wake Village Hall Committee	Full size wheel-able football goal	£950
Tisbury Cub Scout Group	New camping equipment	£993
Seeds 4 Success	Hoodies and a sign to promote group	£319
Sunday Club	Equipment for new youth club in Tisbury	£930
TOTAL		£10,463

Background

1.1 South West Wiltshire Area Board has ring-fenced £10,000 from the 2013/14 budget for funding youth projects across the Mere, Tisbury and Wilton Community Areas. Any funding not allocated will be returned to the general allocation pot.

1.2 The criteria for applications is set out below:

- Groups of young people up to the age of 21 are eligible to apply.
- A group must be a minimum of 5 young people.
- Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs; grants for more than £1000 will be considered on a case by case basis.
- The project ideas should come from young people themselves and they should be actively involved in the planning.
- The project should have a 'supporter' to help and hold funds for the project (e.g. youth worker, school, parish councillor).
- The project should show benefits for young people in at least one of the following areas:
 - Leading healthier lifestyles / keeping physically healthy.
 - Learning new skills.
 - Making a positive contribution.
 - Access to transport or other services.
 - Challenging bullying or discrimination.
 - Benefitting the local community.
 - Building on the legacy of events in 2012 (e.g. Olympic and Paralympic Games) – bringing communities together to deliver events and activities, getting more people active in sport.
- Young people should help to present their ideas to the Area Board.
- Young people should develop ideas for how they will know their project has been successful.
- Young people should be actively involved working out the project costs and benefits.

1.3 Young people, with assistance as required, will present their project to the Area Board during the Area Board meeting on 5 February 2013 in the form of a 2 minute presentation.

1.4 All awards will be subject to a suitable 'supporter' being in place to hold funds for the project and confirm that any necessary safeguards are in place. The supporter will ensure that funds are spent as outlined within applications and any unspent funds are returned within 6 months of the project starting. The supporter will confirm the project has run and will provide a simple account summary detailing how funds were used within 6 months of the project starting.

1.5 All awards are subject to quotes / estimates being provided as financial evidence; one quote is required for each element of the project.

1.6 A total of 10 applications are due to be considered, as shown below

a. Kilmington & Stourton Cricket Club Under 9 team

- The project is to buy equipment in order to start an under 9 cricket team.
- The group estimates 20+ young people will be involved.
- The amount applied for is £295.
- The project aims to encourage healthier active lifestyles, and enable young people trained as coaches to develop their skills.

b. Fovant Youth Club

- The project is to purchase and install a new high fence to prevent access to a stream and replace existing rotten wooden kerbing.
- The group consists of 25-35 young people.
- The amount applied for is £2,480 plus VAT (total £2,976).
- The project aims to improve the safety and environment of the youth club.

c. Wilton Youth Centre

- The project is to purchase tools and equipment to refurbish Barford St Martin pavilion in order for it to be used to run a youth session for young people aged 8-12.
- The group estimates 5 young people will be involved.
- The amount applied for is £1,000.
- The project aims to provide something locally for young people to do and provide good experience for the volunteers doing the refurbishment.

d. LGBT+Q Support Group

- The project is to set up a support group for isolated young people that are lesbian, gay, bisexual, transsexual or questioning their sexuality. Funding will pay for transport costs.
- The group estimates 3 young people will be involved.
- The amount applied for is £1000.
- The project aims to offer a lifeline to young people in the area who identify as LGBT+Q and challenge bullying/discrimination.

e. Wilton Community Garden

- The project is to purchase equipment and materials to create a community garden behind Wilton community centre.
- The group consists of 5 young people.
- The amount applied for is £1,000.
- The project aims to teach young people new skills such as gardening, DIY and eventually cooking and encourage a healthier lifestyle.

f. Hindon Playground For All

- The project is to purchase a special needs nest swing for Hindon playground, which will be suitable for local children.
- The group consists of 9 young people, although the equipment can be used by all.
- The amount applied for is £1,000.
- The project aims to encourage play and recreation, development skills and a healthy lifestyle for those young people who cannot use the existing equipment.

g. Ebbesbourne Wake Village Hall Committee

- The project is to purchase a full size wheel-able football goal to be placed on the field next to the village hall
- There are approximately 30 young people under the age of 21 in the village.
- The amount applied for is £950.
- The project aims to encourage socialisation, exercise and integration for young people in the village.

h. Tisbury Cub Scout Group

- The project is to purchase new tents and camping mats to enable the group to experience camping in a local setting.
- The group consists of 20 young people.
- The amount applied for is £993.
- The project aims to benefit the wider community through having an active Cub pack, and enable young people from different backgrounds to engage with their local community. Activities also teach young people key transferrable skills.

j. Seeds 4 Success

- The project is to purchase hoodies and a sign to raise awareness of the group.
- The group consists of approximately 12 young people.
- The amount applied for is £319.
- The project aims to challenge local perceptions, as previously the group have been confused with young offender programmes.

k. Sunday Club (or JAM – Jesus and Me)

- The project is to purchase equipment to start a new youth club in Tisbury, open to all young people regardless of faith.
- The group currently consists of approximately 10 young people.
- The amount applied for is £930.
- The project aims to provide a space for young people to engage in activities.
- The group run other Church based activities, which would also benefit from using the equipment.

Recommendation:

- 1) **To consider and approve funding as set out in the table above, up to a total limit of £10,000.**
- 2) **To delegate responsibility to the Community Area Manager, Stephen Harris, to ensure funds are only released once all financial evidence has been received and a suitable ‘supporter’ is in place for each project, as agreed by the Chairman.**

Appendices:	Youth project funding application 1 – Kilmington & Stourton Cricket Club Under 9 team Youth project funding application 2 – Fovant Youth Club Youth project funding application 3 – Wilton Youth Centre Youth project funding application 4 – LGBT+Q Support Group Youth project funding application 5 – Wilton Community Garden Youth project funding application 6 – Hindon Playground For All Youth project funding application 7 - Ebbesbourne Wake Village Hall Committee Youth project funding application 8 - Tisbury Cub Scout Group Youth project funding application 9 - Seeds 4 Success Youth project funding application 10 - Sunday Club
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Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
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**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Kilmington & Stourton Cricket Club Under 9 team

Number of young people in group: 20+

Name of person applying: _____ **Age:** 17

Contact email: _____

Contact phone number: _____

Contact address: _____

1. What do you want the funding for (describe what your project is about)?

Kilmington & Stourton Cricket Club (KSCC) would like to start an Under 9 cricket team. The team will be coached and run by Tom Wakeling (aged 17) and Oliver Horner (aged 19). We tried last year but numbers were low so we need more young members to make this work. We have been in touch with local schools (Whitesheet and Mere Primary schools) who have agreed to let us visit to recruit new members. Once the members have been recruited we will need some equipment.

2. Where will the project take place?

At the cricket club in Stourton..

3. When will the project take place?

We will be coaching U9s boys and girls between April and July 2014. Games will take place between May and July 2014.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

Healthier, active lifestyles, learning new skills and teamwork required for team sports for all participants. The 2 coaches will develop their skills and this will contribute to the future development of junior cricket at KSCC.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£295

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

2 Quick Cricket Sets £110
Extra Bats x4 £20
12 Quick Cricket Balls £40
Flexi Stumps x2 £75
Catching Bat £50

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

We will monitor the number of children attending coaching sessions, joining the club (paying a membership fee) and taking part in matches at the club.

8. Any further information

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.

Name of Group: Fovant Youth Club
Number in Group: 25 - 35
Name of Person Applying:
Contact e-mail:
Contact Phone Number

Contact Address:

1. WHAT DO YOU WANT FUNDING FOR:

We would like to improve the safety and environment of the Youth Club grounds where it adjoins the stream. When the children are outdoors, inevitably footballs go into the stream and with the younger children 5 and up, it does mean that we have to ensure very good supervision when they are outdoors. To achieve this we would like to install a 2 metre high fence along the river bank, to prevent access to the stream by the children and also to minimise items e.g. footballs from going in. We would also like to replace the existing rotten wooden kerbing that separates the grassed area from the gravel area outside. This will allow us to make more use of the outdoor space from April- July and September.

2. WHERE WILL PROJECT TAKE PLACE

Fovant Youth Club, SP3 5JL

3. when will it take place.

we would look to complete the work before 31 May 2014.

4. What will be the benefits

As stated above, this is primarily to enhance safety and prevent children either accidentally or deliberately going in the stream, whilst they are within the care of the Youth Club.

5. How much funding:

£2,480 plus VAT as a Maximum grant. We have only obtained one quote so far, but would get two others should a grant be made

6. list all the things YOU NEED TO BUY OR PAY FOR - COPY OF QUOTES

"On Tuesday, 3 December 2013, 17:27, ANDREW JOHNSON
<andyjohnson67acabsllp@btinternet.com> wrote:

Quotation for Fovant Youth Club

Cut down Laurel trees at bottom right hand corner of plot by river to as low level as possible & cart away
Supply & fix chain link fencing & posts to run parallel to river bank to the full length of the plot
Supply & fix new treated gravel boards to where the gravel meets the grassed area

£ 2,480 plus vat

yours sincerely

Andy Johnson"

7. In this case the fence will be installed and secure our boundary with the strem.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Wilton youth centre
Number of young people in group: 5
Name of person applying: _____ Age: 17
Contact email: _____
Contact phone number: _____
Contact address: _____

1. What do you want the funding for (describe what your project is about)?

The project I would like to start is a youth group based at Barford St Martin for the younger people in my community. Youth group will run once a month on a Friday. I would like to use the pavilion based in Barford St Martin, however the pavilion is rather rundown. So this project is about refurbishment of the pavilion for basic use and help to run a youth session for young people aged 8-12 by providing equipment such as sports and arts materials.

2. Where will the project take place?

The project will take place in Barford St Martin, initially tidying up the pavilion is the first step and will require materials and tools to do this. The next step is creating publicity for the youth group. After this and interest shown I will be running a supported youth session. I feel is a great stepping stone onto the Wilton youth centre as many young people in my community are too young to attend.

3. When will the project take place?

The project will take place once a month on a Friday evening 6 PM to 8 PM. The refurbishment of the pavilion will be done with volunteers from the youth centre every other Sunday.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The volunteers having to refurbish the pavilion will gain skills in painting and decorating and general DIY and learn to work as part of a team. Once the youth group is up and running I feel it will give something for the young people to do and focus on which could help prevent crime in the community and also help with isolation. As there will be no charge it will be accessible to all. The activities provided will be things such as sports games arts and crafts, woodwork and a general place to chill and have fun. These activities will help keep young people healthy and they will be learning new skills it will benefit the local community as it will bring young people together. It would encourage parents to talk to other parents as young people are being taking to and from.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£1000

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

Paint
paintbrushes
paint rollers
scrapers
sand paper
sports equipment such as rounders, cricket, footballs(these would be activities outside on the field)
arts equipment
Gardening equipment such as compost, trowels, seeds.
hammers
nails
saws
storage
card and board games
sup card and porting youth worker
publicity materials
rechargeable lanterns(there is no electricity in the pavilion)
(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

I think the project will be successful when the community sees young people working together to create something for young people. I can create a feedback form for parents and young people every 3 months to determine the effects positive and negative of running a youth session once a month and the use of the pavilion.

8. Any further information

When I was younger living in the village I got a lot out of the Street based youth work at the pavilion was a shame it stopped however I now have transport to be able to join in the Wilton youth development centre. I'm really interested in youth work and would like to give back to my community. I am currently undertaking a peer mentoring qualification and would like to do this alongside running a youth group once a month. I will also be volunteering at the Baptist church youth group to gain experience.

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: LGBT+Q support Group
Number of young people in group: 3
Name of person applying: _____ Age: 15
Contact email: _____
Contact phone number: _____
Contact address: _____

1. What do you want the funding for (describe what your project is about)?

I would like to set up a support group for isolated young people that are LGBT+Q that live in the rural area I would like to run a monthly session of 3 hours for one year with the intention that the group will then go on to support itself. I have identified that there are young people who are unable to access this type of support due to lack of transportation and information. I feel a support group would help LGBT+Q young people gain confidence in a safe environment which will have a knock-on effect in other areas of their lives such a school/college. By attending e the support group they will also gain access to other youth sessions if wanted. In some cases a support group like this will be a lifeline. I know that the minimum for a group to apply for this funding is 5 however due to the nature of LGBT+Q there are a number of factors as to why young people find it difficult to put themselves forward which is why a support group is necessary.

2. Where will the project take place?

The project will take place using the nearest youth centre both Wilton and Tisbury and Mere are available for use. Which will also have a youth worker there to support us.

3. When will the project take place?

The support group will take place once a month on Wednesday evening.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The support group will offer a lifeline to young people identifying in rural areas as LGBT+Q. The support group will look at sexual health, confidence building, group work giving confidence to young people and general LGBT+Q advice. I would like to support group to create peer leaders in LGBT+Q that will challenge bullying and discrimination in local schools/colleges/work placements. The peer leaders will be encouraged to attend other youth sessions and share knowledge and understanding. The support group will also offer transport to those that need it to and from sessions.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£1000

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

fuel and the use of a vehicle.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

Is going to be hard to measure of the project is successful as each young person will have varying needs. But if the support group helps any young person from the LGBT+Q community it will be a success. I can monitor the number of young people attending the sessions and what affect joining a support group will have.

8. Any further information

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Wilton community garden

Number of young people in group: 5

Name of person applying: **Age :** 17

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

I would like the funding to help create a community garden behind the Wilton community centre which will have multiple uses which will benefit the community the youth centre young people based in Wilton would like to help create this garden will raise our profile in Wilton and help the community by making a positive contribution we will learn new skills such as woodwork and gardening. We will learn to work together will be able to plan and design aspects of the garden involving other people from the community. We will be supported by the youth centre based in Wilton we will need money for materials, tools, plants and trees. This community garden will not only benefit us at the youth centre but other groups based in Wilton such as the Brownies the Scouts, the lunch club the sure start centre. It will give us the opportunity to grow food teach us about healthier lifestyles will feed back into the youth centre; we can share our experiences with others.

2. Where will the project take place?

The project will take place in a small area behind the Wilton community centre in centre of Wilton.

3. When will the project take place?

We will be accessing the community garden every other Sunday and some week day evenings. This will be an ongoing project with many other local groups on board.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The young people will learn new skills in gardening, wood work and general DIY, they will learn how to grow fruit and veg from seed; they will then go on to cook with the produce. They will learn team working skills and sharing of knowledge gained. They will keep fit and learn about a healthier lifestyle. They will be benefiting the local community by making a positive contribution; it will help to break down the stigma attached to young people and improve relations within the community. It will give the young people ownership and responsibility for the area. There are many ideas for the community garden, such as river dipping platforms, orchards, raised beds, sensory gardens, willow structures and we will learn how to make all these things and share our experiences with others.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£1000

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

Equipment such as spades, forks, trowels, hammers, paint brushes.
Materials such as wood, paint, nails, screws, bolts
Youth worker.

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

The community garden will be attended by the youth group on a regular basis to help with the upkeep, we will be able to track the process by taking photos and asking other users of the garden what they think.

8. Any further information

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.

South West Wiltshire Area Board Youth Project Funding Application Form 2013/14

Name of Group: HINDON PLAYGROUND FOR ALL

Number of young people in group: NINE

Name of person applying:

Age: PARENT OF
SPECIAL NEEDS CHILD

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

PROVIDING A SPECIAL NEEDS NEST SWING IN HINDON PLAYGROUND
THE EXISTING PLAY EQUIPMENT IS NOT SUITABLE FOR THE SPECIAL
NEEDS CHILDREN IN OUR VILLAGE AND SURROUNDING VILLAGES
WHO WISH TO BE INCLUDED IN PLAY.

2. Where will the project take place?

HINDON PLAYGROUND

3. When will the project take place?

AS SOON AS FUNDS WILL ALLOW

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

PLAY AND RECREATION
HEALTH AND LIFESTYLE
DEVELOPMENT SKILLS
PLAY ADVENTURES
SATISFY SPECIAL NEEDS

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£ 1000

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£ 2426 EXCLUDING VAT SEE ATTACHED QUOTE
ONE BAY SWING FRAME
NEST SWING ONE METRE WIDE
GRASS MATS
DELIVERY
INSTALLATION

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

HINDON PARISH COUNCIL WILL LIAISE WITH THE PARENTS OF THE SPECIAL NEEDS KIDS. THE KIDS WILL BE ABLE TO USE THE NEST SWING TAILORED TO THEIR NEEDS.

8. Any further information

HINDON PARISH COUNCIL WILL MAKE SURE THE EQUIPMENT IS INSURED AND INSPECTED REGULARLY

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Ebbesbourne Wake Village Hall Committee

Number of young people in group: Total in Village under 21 approx 30

Name of person applying: _____ **Age:** _____

Contact email: _____

Contact phone number: _____

Contact address: _____

1.

Ebbesbourne Wake is a small village in the Chalke Valley, halfway between Shaftesbury & Salisbury. There is a relatively modern (1980s) village hall with a large field, used for fetes, parties, bonfire night etc. Although just big enough for a football pitch matches are no longer possible as it is too low lying to drain properly and so becomes rutted and unplayable

Nevertheless a single full size goal would be a great asset for a "kickabout", for a number of children, as would a 5-a-side goal when there are fewer. If these were wheel-able it would prevent the goal mouth becoming worn & excavated as it could be moved to a different part of the field

So we are looking for funding for 1 x Full size wheeled goal

With only about 30 people aged 0-21 there are very few in any 3yr age group that might share common interests but football has almost universal appeal which is why we have chosen it as our target

1. Where will the project take place?

Ebbesbourne Wake Village Hall field

1. When will the project take place?

As soon as possible

1. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

It would encourage

- Socialisation
- Exercise
- Integration for those new to the village

1. How much funding do you want from the Area Board? (standard grants up to £1000)

£ 950 to include transport

1. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

[Junior Size Freestanding Aluminium Football Goal Posts - 107mm](#) £911.60

1. How will you know your project has been successful?

The goals will be used and the grass worn

1. Any further information

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**.
If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Tisbury Cub Scout Group

Number of young people in group: 20

Name of person applying: **Age:** 7-11

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

The Scout Association is the UK's biggest mixed youth organisation. We change lives by offering 6- to 25-year-olds fun and challenging activities, unique experiences, everyday adventure and the chance to help others so that we make a positive impact in communities.

The Tisbury Cub Scout Pack currently has 20 Cub Scouts and is split into smaller groups called Sixes. Cubs take part in a wide range of activities designed to be interesting and challenging. A Cub Scout meeting consists of games and activities with plenty of time spent outdoors.

Tisbury Cub pack was formed in December 2013, as a brand new youth and community group for the young people of Tisbury and the surrounding villages (Semley, Chillmark, Hindon, Fonthill and Wardour). Since the formation the Cub pack within the local community the numbers have increased, and a waiting list for places in the Cub pack is now in operation.

The Tisbury Cub Scout pack is run, co-ordinated and planned by adult volunteers from within the local community. The Tisbury Cub Scout Pack is currently self-funded, and since the groups formation, all funds has been raised through cubs paying a weekly 'subs', along with are local fundraising events, such as streets collections, individual fundraising challenges and attending seasonal events. Support from the Youth Project Funding will be key in moving the Tisbury Cub Scout Pack into a positions, where equipment and resources can further support the young people's enthusiasm for outdoor and team based experiences, which are at the heart of the Scout Association.

2. Where will the project take place?

The Tisbury Cub pack meets on a weekly basis on a Tuesday evening between 6.30 and 8pm, in the Methodist Church rooms in Tisbury. This is the current base for weekly meetings, and additional locations for activities may change based on the type of the activity that has been planned for the Cub pack.

As Tisbury cub pack is applying for funds for range camping equipment and resources, these will be predominately used during overnight camps. These camps will normally take place during the school holidays and weekends and at a variety of locations to suit the type of camp that will be planned by the Cubs and leaders alike.

It is hoped that local estate and landowners will support Tisbury Cub pack, by supporting them, and allowing them to camp at agreed sites within their estates (as indicated in section 4). It is also planned that this camping equipment will also be used at camping events that are based at Registered Scout Association Campsite and activity weekends.

3. When will the project take place?

Should Tisbury cub pack be successful in being awarded funds the Youth Project Funding to purchase new camping equipment. It is planned the cubs programme throughout the year of 2014, will include, as a minimum 2 camping experiences of over 2 nights away, along with practice sessions during the regular 'Tuesday evening pack meets', to enable the cubs to learn the new skills of camping and becoming familiar with the tents and related equipment.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The benefits to the wider community of having an active Cub pack are very important for both the young people, and the local community, as it enables the young people from different backgrounds to engage with their local community at many different levels, these include the following;

For example the granting of the Youth Project funding to the Tisbury Cub pack will enable the Cubs to experience camping in a local setting, for example it is planned that by arrangement, that the Fonthill estate or a local landowner (for example a local farmer) will allow a weekend camp to take place on their land. This supports two of the key benefit objectives, one that the young people gain a range of transferable skills through the process of camping.

The key transferable skills include co-operation, communication and team building alongside the physical activity benefits of camping, and the associated increase in physical activity that is inherent with outdoor activities. The second benefit is the one to the local community through the Cubs engaging with a local site, physical landscape and natural environment and learning about how it fits in within the local community and economy. For example the local tourism or a understanding of local agriculture, land usage and farming, and how things impact on the local community, whether it be through employment, or revenue through tourism. This will support, and increase the awareness of the in their knowledge and understanding of the local area, and give them greater 'connection' and understanding of 'place in which they live.

As stated in section 2 of the application, if successful it is planned that the camping equipment will also enable the Cub pack to camp at registered Scout Association campsites throughout Wiltshire and further beyond, as the Scout Group in Tisbury increases in size and knowledge. By planning and carrying out weekend, and week-long camping trips to registered sites, it further supports, and increases the awareness of the Cubs in the local surroundings of other locations in Wiltshire, and enabling day trips to key sites of interest, education and simulation. For example visiting Devizes, and the Kennet and Avon canal, and gaining knowledge of our industrial past, and past transport routes, through to visits to such historical and archaeological importance such as Stonehenge, Avebury ring and Silbury Hill.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

Tisbury Cub Scout Pack would like to apply for £992.50 to purchase the quoted and described camping equipment. (Detailed below)

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

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Product	Item Price	Quantity	Discount	Sub Total:
 <p>Wild Country Hoolie 3 Tent SKU: 105209 In Stock</p>	127.50	7 Update Delete		£892.50 inc vat VAT: £148.75
 <p>Vango Self Inflating Trek Roll Camping Mat (Compact)- Compact SKU: 100463 In Stock</p>	20.00	5 Update Delete		£100.00 inc vat VAT: £16.67


 > Standard UK delivery costs apply
 > **FREE** delivery on orders over £100
 > **More** delivery information

Sub Total: £992.50
Delivery: £0.00
Includes VAT £165.42
Total: £992.50

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

With the Tisbury cub Pack, very much in its infancy, and gaining strength within the community with continued investiture of new of Cubs, from our beaver colony, along with an active following within the local community.

The evidence as to how the project will be successful will be through a range of planned and organised camping trips for the Cub Pack, throughout the forthcoming year and beyond. This will be evidenced through photographic records, numbers of cubs, and volunteer's adult helpers attending, and evidence of the planning process carried out by the cub scout leaders.

Tisbury Cub Scout Group, will be more than willing to provide required evidence to support the success that this funding with bring.

8. Any further information

This application form has in large been completed by an adult volunteer Cub Scout Leader. The overriding application has been supported by the cubs within the group, who are fully supportive and engaged in the key aspects of the programme, activities and group code of conduct which they all have agreed to.

Included below are some quotation from some of the members of the Cub Pack, supporting the application, and the additional funding would mean to them.

*‘It would really improve our team work,
We would all have to help each other
It would be great to be together for longer
It would be great to put up the tents together’*
Will – Cub aged 10

‘Making a fire would be great and sleeping there’
Ed – Cub aged 9

‘Camping would be a really good experience to live in the outdoors and learn to build campfires to cook the food. We could enjoy nature and the weather might be really sunny’
Cubs - Sophe and Peter (Brother & sister).

*‘ It would be fun to camp, hopefully the rain will have stopped by then.
The best things would be eating round a camp fire, being with friends and playing hide and seek in the woods. I would learn how to look after myself, how to light a fire and get to know lots of different types of birds and nature. Camping is exciting as would be like having lots of sleepovers and having fun’*
Dylan – Cub aged 9

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Seeds For Success
Number of young people in group: 12 (Average)
Name of person applying: _____ Age: 14
Contact email: _____
Contact phone number: _____
Contact address: _____

1. What do you want the funding for (describe what your project is about)?

Our project involves buying some hoodies or a sign with the Leisure Credits logo on. This is to prevent confusion among the public, as at times people jump to conclusions about a group of young people working in the community, thinking we are young offenders.

2. Where will the project take place?

N/A

3. When will the project take place?

N/A

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

The project will benefit the local community by challenging negative stereotypes members of the public may have.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

£

30x hoodies (10xXS, 10xS, 10xM) - £298.50
Sign- £15-£20

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

People will recognise that just because we are a group of young people in the community, doesn't mean we are all bad. Also, hopefully it will provide some advertising for Seeds 4 Success and Leisure Credits, a fantastic project which provides unique opportunities to young people.

8. Any further information

The cost of the hoodies could be brought down, but this may make them less sustainable as the prints could come off, unlike the embroidery.

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.



**South West Wiltshire Area Board
Youth Project Funding Application Form 2013/14**

Name of Group: Sunday Club (or JAM- Jesus and Me)

Number of young people in group: Up to 10 (age 1- 12)

Name of person applying:

Age: 24 (leader) 12 and 10 (young people)

Contact email:

Contact phone number:

Contact address:

1. What do you want the funding for (describe what your project is about)?

Jess- *To create a friendlier atmosphere for kids and youth work.*
Sunday Club has been running on Sunday mornings since September 2011 and attracts up to 10 children. Our vision for 2014 is to expand the youth work so we can offer more activities and opportunities for these children to learn and grow, and also socialise and have fun, and draw in more children of the same age. We also want to start attracting a more teenage audience and start a youth club once a month, which can then be expanded into other projects benefiting the community.
Our mission statement is that we need funding to create an attraction for children and young people to come and create a strong group, who can then in time give back into their community, through fundraising and practical acts of community work and kindness.
This will be run by St John’s Church in Tisbury, but will be open to everyone from all Religions, walks of life and backgrounds.

2. Where will the project take place?

In the Hinton Hall in Tisbury.

3. When will the project take place?

Sunday Club already operates from 9.30 until 10.30 am on the 2nd, 3rd, and 4th Sunday’s of the month. I am hoping to introduce the odd sleepover, and possibly a messy Church on the occasional Sunday afternoon. The youth club would run on a Friday evening once a month.

4. What will be the benefits of the project for the young people involved / the local community (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

Fern and Jess: *Fun; something to do and look forward to; bring people together; give teenagers the chance to have discussion groups and have the ability to talk about issues that are bothering them; to fundraise for the Church.*

Young people often need somewhere to express themselves and ask questions, and I'm hoping that whilst they are watching a DVD, playing on a Wii, doing crafts etc there will be time to open up and talk about problems affecting them. There would also be the opportunity to ask questions about faith and big questions about life, and discuss these as a group if needed. I'm hoping that once we have a good group we can organise community events that put back into the community, such as visiting the elderly, as well as fundraising to keep St John's Church running, and to help towards to the new development that will make the Church the social centre of the village.

With the younger kids, I think having the occasional fun day or sleepover will draw more families in to spend time together, and allow the children to have fun and express themselves (DVD nights with crafts and games and maybe an educational theme would be great for this!) We have done quite a lot of work already teaching the children about the natural world, which is so evident and important in Tisbury, and I would love to keep doing this. If we had internet access on a computer we would have a better platform for learning more about the natural world around us. I can also get hold of interactive children's bible apps to bring into Sunday Club sessions.

I'm also keen for all the children to learn how to use social media in a positive way, and we could use the tablet computers to set up St John's Church Facebook pages and other social media platforms, to advertise what is going on in the Church and in the community.

5. How much funding do you want from the Area Board? (standard grants up to £1000)

£929.97

6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)

- £89.99** Nintendo Wii mini Red Console (Argos.co.uk)
- £50** For Wii games (Argos.co.uk)
- £17.99** HP multimedia USB 2.0 Speakers (Argos.co.uk)
- £154.09** Multimed LED projector with built in DVD player (amazing.co.uk)
- £238** 2 x Hudl 7" 16GB Wi-Fi Android Tablet (Tesco.com)
- £10** Hudl apps
- £50** DVDs
- £100** Connectors and adapters
- £219.90** 10x Colour match fabric cube bean bag (Argos.co.uk)

(These are currently half price, so I will buy as many as I can with what is left, so the children have something more comfy than plastic chairs to sit on.)

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

7. How will you know your project has been successful?

Fern and Jess: *Children having fun; people keep coming; youth work becomes more interesting; if the things we buy get used; if we raise some money for the Church.*

8. Any further information

The very successful youth group at the Methodist Church in Tisbury has sadly stopped running, and the one at the Catholic Church is under subscribed. It is important that we work together as Christians in Tisbury to offer children of all ages' access to fun, to growth, to ask questions, and the ability to give back to their community. It is very important it is open to everyone, but children

are facing a more and more challenging world, and as Christians we should respond to those challenges.

I would also like to point out that the Hinton Hall has been described as 'dull and uninviting' by my children, and I feel that without funding to bring it into the 21st Century we won't have a chance of attracting more young people and families.

Please contact Steve Harris, Community Area Manager, via email stephen.harris@wiltshire.gov.uk or phone **01722 434211** for more information.

Please email your completed application to the address given above by **8 January 2014**. If you are unable to email you can post to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Bishopstone Village Hall, Bishopstone, Salisbury SP5 4AD
Date: 11 December 2013
Start Time: 7.00 pm
Finish Time: 9.25 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Tony Deane, Cllr Jose Green, Cllr George Jeans and Cllr Bridget Wayman
(Cllr Jeans left the meeting at 8.00pm)

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Katie Salter, Tenant Participation Officer
Simon Rowe, Weather and Emergency Officer

Town and Parish Councillors

Ansty Parish Council – M Brewer
Bishopstone Parish Council – M Ash, N Barter & J Thompson
Burcombe without Parish Council – C Churchill & N Lefroy
Dinton Parish Council – C Churchill
Donhead St. Andrew Parish Council – S Harry
Donhead St. Mary Parish Council - E Beer
Fovant Parish Council – C Churchill
Hindon Parish Council – D Robertson
Quidhampton Parish Council – C Churchill
Sedgehill and Semley Parish Council – G Purdue
South Newton Parish Council – G Green & M Pout

Tisbury Parish Council – S Harry
Tollard Royal Parish Council – C Peel & T Peel
Wilton Town Council – P Matthews & C Purves
Zeals Parish Council – D Corbin & J Wigg

Partners

Wiltshire Police - Inspector Andy Noble
Office of the Police and Crime Commissioner – Angus Macpherson
Wiltshire CCG – M Harris
Healthwatch Wiltshire – P Wintour
Tenants Panel – E Beer

Total in attendance: 32

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board, and introduced the Police and Crime Commissioner Angus Macpherson.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Cllr Peter Edge, Area Board member. • Jaki Farrell, Youth Services Coordinator • Robin Garran, Alvediston Parish Meeting • Mike Franklin, Wiltshire Fire & Rescue • Charles Smith, Dinton Parish Council
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>Subject to the following correction:</p> <p>Councillor Tony Deane noted that the end of 2015 was the expected completion date for the Tisbury Community Campus, and not the opening date, as recorded in the minutes.</p> <p><u>Decision</u> The minutes of the previous meeting held on Wednesday 16 October 2013, were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p>There were none.</p>
6	<p><u>Chairman's Announcements</u></p> <p><u>Area Board Priorities – Footpath Project</u></p> <p>An audit of all footpaths within each parish would be carried out shortly, assisted by Nick Cowen (Senior Rights of Way Warden) and Alex Howsen (Assistant Rights of Way Warden). Two sessions would be held for parish and town councils to attend, these would be on 16 January at 4.00 – 5.00pm and at 6.30 –</p>

	<p>7.30pm in Dinton Village Hall.</p> <p><u>'My Wiltshire'</u> The Board received a demonstration of the 'My Wiltshire' app, available to download to mobile phones. This allows the user to anonymously report issues relating to potholes, bus shelters, grit bins, flooding and many others.</p> <p><u>Youth Project Funding</u> The deadline for submitting a bid to the 2013/14 Youth Project Funding Scheme is 8 January 2014. All of the applications which meet criteria set would then be considered at the next Area Board meeting on Wednesday 5 February 2014, starting at 6.30pm.</p> <p><u>Parish and Town Council Grants Options</u> The Board noted the information attached to the agenda.</p> <p><u>World War 1</u> Next year in 2014 there will be of a series of remembrance events to commemorate the start of WW1, 100 years ago. If any town or parish has plans to hold an event or project would they let us know.</p>
7	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations detailed in the agenda papers.</p>
8	<p><u>Community Solutions for Winter Weather & Area Board Project/Councillor Led Initiative</u></p> <p>The Board received a presentation from Simon Rowe, Weather and Emergency Officer.</p> <ul style="list-style-type: none"> • There is a Duty to ensure, so far as reasonably practicable, that safe passage along a highway is not endangered by snow or ice. • Code of Practice for Highway Maintenance Management from UK Roads Liaison Group recommends we produce and develop a plan and review it yearly for winter service. <p>Routes within Wiltshire</p> <ul style="list-style-type: none"> • 8 Strategic Routes (Minimum Network) • 24 Primary Routes (2hr Treatment Time) • 24 Secondary Routes (2hr Treatment Time) • 40 All Routes (2hr Treatment Time) • Community Routes • Footway Routes • We have cross border agreements where appropriate with our neighbouring Councils.

	<p>How the local community and the Council work together:</p> <ul style="list-style-type: none"> • Parishes have 1t bag of salt to store locally • Developing a Snow Warden Scheme • Parish Plans • Self help • Provision of spreaders • Training & Support to volunteers • Manage parish salt bins <p><u>Area Board/Councillor Led Initiative</u> The Board considered the Area Board Project/Councillor Led Initiative, put forward by Councillor George Jeans, to allocate funding to the Community Winter Weather Response Scheme as detailed in the report attached to the agenda.</p> <p><u>Decision</u> South West Wiltshire Area Board awarded £10,894 towards the Area Board Project/Councillor Led Initiative to purchase 5 tailgate spreaders and 10 push-along devices to enable a joint working response to dealing with ice/snow throughout South West Wiltshire.</p>
9	<p><u>Partner and Community Updates</u></p> <p><u>Police – Neighbourhood Policing Team – Inspector Noble</u> There had been 11 arrests over the last few weeks related to outside dwelling burglaries. Beat Officers would be providing advice to local people on preventative measures. This work would extend into the Christmas period.</p> <p>Inspector Alan Webb had secured an additional Police Sergeant and Police officer in Mere.</p> <p>Information concerning the decommissioning of Salisbury Police Station included:</p> <ul style="list-style-type: none"> • Prisoners would be transported to the custody suite in Melksham, until a new purpose built suite was built in Salisbury. • Some of the Police business would be moving to an estate already in use in Amesbury. This is where the police officers would start and end their shift from. • Other Police services would be co-located with Wiltshire Council in Bourne Hill Salisbury, until the completion of the Salisbury Campus. • In the long-term, the Neighbourhood Police Teams would occupy space in the Community Campuses. <p>The Board noted the written update for the Wilton Community area attached to the agenda and the Mere and Tisbury updates which had been circulated at the</p>

meeting.

Fire

The Board noted the written update attached to the agenda.

Youth Advisory Group (YAG)

The Board noted the minutes from the last meeting of the YAG held on 7 October 2013.

Youth Update

The Board noted the written update from the Youth Work Team, attached to the agenda.

Clinical Commissioning Group (CCG)

The Board noted the NHS 111 Service update attached to the agenda.

Wiltshire Council Items for Information

The Board noted the Drainage Bylaws update attached to the agenda.

Wilton Town Team

The Board noted the minutes from the last three meetings of the Wilton Town Team, attached to the agenda.

Police and Crime Commissioner – Angus Macpherson

The board noted the link to the PCC – ‘One Year On’ booklet:

<http://www.wiltshire-pcc.gov.uk/Your-PCC/One-year-on.aspx>

Angus Macpherson explained that the PCC would be running a consultation on the police and crime element of council tax for 2014/15; this would run from Monday 6 January to Monday 3 February 2014.

The Commissioner is considering an increase in the police and crime element of council tax of £3.15 a year for the average home (band D property). This is to help reduce the impact of significant central government grant reductions on policing and crime services in Wiltshire and Swindon.

An average increase of £3.15 per household would provide the Commissioner with an additional £740,000 of local income for 2014-15.

Tenant Participation Officer – Katie Salter

Wiltshire Council is the social landlord to around 5,400 tenants in the south of Wiltshire. The role of a Tenant Participation Officer was to empower and support tenants by assisting them to become more involved through inclusion.

Some of the assistance provided included:

- Delivering digital inclusion, providing access to computers, enabling tenants to claim their benefits under the Universal Credit Scheme.
- Financial inclusion, providing training courses on money matters.

	<p>The Chairman thanked all of the partners and speakers for their updates.</p>
10	<p><u>Clinical Commissioning Group (CCG)</u></p> <p>The Board received a presentation from Mark Harris, Group Director for the Sarum Locality.</p> <p>In April 2013, the CCG took over from the Primary Care Trust, carrying out the majority of the same services, except for public health and specialist commissioning.</p> <p>The Sarum team consist of:</p> <ul style="list-style-type: none"> • Dr Toby Davies (Tidworth) • Dr Celia Grummit (Cross Plains) • Dr Elizabeth Stanger (Three Swans) • Dr Chet Sheth (St Anns Surgery) • 3 Localities with all practices represented • Management team of 8 to support delivery <p>There are 7 GP's with voting rights who sit on the CCG Governing Body. The GP's are very engaged with the work of the CCG, one of the aims is to improve community services. Some structural changes are required to make sure people receive the correct level of care, so that not everyone falls into hospital, if that is not the best action required.</p> <p>Comments and Questions were then taken, these included:</p> <ul style="list-style-type: none"> • With the increase to the army population, the Government had announced that there would be £800 million available for Tidworth, what percentage of that would be for Health & Social Care? Answer: Our allocation figures are quite complex, we are expecting an increase, however the amount is not known at present.
11	<p><u>Healthwatch Wiltshire</u></p> <p>Healthwatch Wiltshire came into being on 1 April 2013 as the local voice for key issues affecting people who use health and social care services in the county.</p> <p>The Board received a presentation from Patrick Wintour, a Director at Healthwatch Wiltshire. He asked people for feedback on what the main health issues/concerns were in the area, some of these points included:</p>

	<ul style="list-style-type: none"> • Distance to travel to access hospital services. • Cost of CCG and other bodies; money being taken away from actual health provision? Is current system wasting GPs time, taking them away from treating patients. • Possible changes to Salisbury hospital maternity unit; is it going to become a midwife only service with emergencies/caesareans going to Southampton? • Impact of aging population into the future and who will care for them. • Making sure local rural area is fully represented in decision making. • Satnavs not working in rural areas, causing delay in emergency response.
12	<p><u>Area Board Project/Councillor Led Initiative - Cecil Beaton Exhibition</u></p> <p>The Board considered the Area Board Project/Councillor Led Initiative, put forward by Councillor Tony Deane, to allocate funding to the Cecil Beaton exhibition at the Salisbury Museum, as detailed in the papers attached to the agenda.</p> <p>Councillor Deane declared that he was a Trustee of the Salisbury Museum. A bid for fund to support the project would also be presented to the Salisbury Area Board for £5,000.</p> <p><u>Decision</u> South West Wiltshire Area Board awarded £5,000 towards the Area Board Project/Councillor Led Initiative to support Salisbury museum by assisting with the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area.</p>
13	<p><u>Area Board Project/Councillor Led Project - Chalke Valley Tourism Project</u></p> <p>The Board considered the Area Board Project/Councillor Led Initiative, put forward by Councillor Bridget Wayman, to mirror the Nadder Valley Tourism Project undertaken by the CC&WWDAONB (Deb Beeson) which had now been completed.</p> <p>The AONB had obtained funding to undertake the Nadder valley Project but had no further funding to do the same for the Chalke Valley. The Area Board expressed a desire to continue the project to include the Chalke Valley to meet the aspiration to promote tourism in the Area Board.</p> <p><u>Decision</u> South West Wiltshire Area Board awarded £5,000 towards the Area Board Project/Councillor Led Initiative to support the Chalke Valley Tourism project to develop walking, riding and cycling routes through increased</p>

	tourism to the area using local B&Bs, pubs and restaurants and shops within the Chalke Valley.												
14	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane, Chairman of the Community Operations Board (COB), informed the Board that following discussions with stakeholders, it was likely that planning would be applied for in spring 2014.</p>												
15	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from the last meeting of the CATG, held on 18 November 2013, and considered the recommendations for funding as detailed in the report, both attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the following funding from the CATG budget for 2013/14:</p> <table border="1"> <thead> <tr> <th>Scheme</th> <th>Estimated Total Cost</th> <th>Amount Allocated by CATG</th> <th>Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td>Market Place, Wilton – pedestrian crossings on North and South Street</td> <td>£10,000</td> <td>£10,000</td> <td>Wilton Town Council have agreed to make contribution towards scheme; amount to be confirmed</td> </tr> <tr> <td>Total</td> <td>£10,000</td> <td>£10,000</td> <td></td> </tr> </tbody> </table>	Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required	Market Place, Wilton – pedestrian crossings on North and South Street	£10,000	£10,000	Wilton Town Council have agreed to make contribution towards scheme; amount to be confirmed	Total	£10,000	£10,000	
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Total	£10,000	£10,000											
16	<p><u>Area Board Funding</u></p> <p><u>Finger Post Funding</u></p> <p>The Board considered 3 bids to the Fingerpost Funding Scheme for 2013/14, as detailed in the report attached to the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the following Fingerpost replacement/renewal funding:</p> <table border="1"> <thead> <tr> <th>Parish Council</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>East Knoyle</td> <td>£550</td> </tr> <tr> <td>Zeals</td> <td>£550</td> </tr> <tr> <td>Sedgehill and Semley</td> <td>£550</td> </tr> <tr> <td>TOTAL</td> <td>£1,650</td> </tr> </tbody> </table>	Parish Council	Amount	East Knoyle	£550	Zeals	£550	Sedgehill and Semley	£550	TOTAL	£1,650		
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	<p><u>Community Area Grants</u></p> <p>The South West Wiltshire Area Board considered 3 applications for funding from the Community Area Grants Scheme for 2013/14. Applicants present were invited to speak in support of their projects. Following discussion the Board voted on each application in turn.</p> <p><u>Decision</u> Swallowcliffe Village Hall was awarded £1,433 towards a new hearing (sound) system.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> Tollard Royal Parish Council was awarded £2,462 towards the restoration and refurbishment of the village pond.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p> <p><u>Decision</u> Zeals Parish Council was awarded £120 towards the purchase of a salt spreader.</p> <p><i>Reason</i> <i>The application met the Community Area Grant Criteria for 2013/14.</i></p>
17	<p><u>Community Issues System</u></p> <p><u>Decision</u> The Board noted the current table of issues on the system as detailed in the report attached to the agenda and agreed to close the issues as marked in the report.</p> <p>Phil Matthews, Wilton Town Council Chairman noted his concern regarding the schedule for repairing the potholes in West Street, Wilton. The work had been previously planned to take place on 6 December, however it was then rescheduled for 13 December. No information notices had been circulated to shop holders, so he felt that it was unlikely to take place.</p>
18	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 5 February 2014, Youth Funding applications starting at 6.30pm and main agenda starting at 7.30pm. The meeting will be held at Nadder Hall, Tisbury.</p>

South West Wiltshire Area Board - Current Projects

UPDATE

Project	Funding committed	Financial year	Brief outline	Latest update (24 January 2014)
Public Rights of Way Improvement Programme	TBC	TBC	Joint initiative with Public Rights of Way team (WC) and parishes willing to engage. To enhance the local rights of way through improving accessibility; schemes could include replacing stiles with kissing gates, new stiles, linking existing rights of way, new surfacing etc.	Launch event held on 16 January 2014; 97 people attended one of the sessions. All parish councils and volunteers provided with audit forms and guidance, have requested an update by 9 March 2014 so that the Area Board can gauge the willingness to engage and make a decision on funding.
Discover Chalke Valley	£5,000	2013 /14	To mirror the Nadder Valley Tourism Project undertaken by the CC&WWD AONB (see below), this time for the Chalke Valley.	Launch event due to take place towards the end of February (TBC). Local communities will be invited to get involved in putting together the content for the site.
Discover Nadder	£4,800	2013 /14	Expenses for an unpaid intern position to work in partnership with the CC&WWD AONB to research information for a new 'Discover Nadder' website (www.discovernadder.org.uk). Funding also used to populate the site which contains local walking/cycling/riding routes, details of local B&Bs, businesses, things to do etc.	Website now in the final stages of being populated.
Community Winter Weather Response Scheme	£11,894	2013 /14	6 tailgate spreaders and 10 push-along devices to be used in a strategic way to cover all of the parishes within the Mere, Tisbury and Wilton areas that do not have their own devices and do not already have roads/areas cleared by Wiltshire Council	Training for using the tailgate spreaders has now taken place with volunteers. Final routes being determined and salt due to be delivered to agreed locations. Purchase of push-along devices taking place.
Cecil Beaton exhibition	£5,000	2013 /14	Supporting Salisbury museum by contributing towards the cost of marketing the exhibition, in return for a specific focus on promoting tourism and supporting local businesses in the Chalke Valley and the South West Wiltshire area	Promotion of exhibition underway.

Finger post funding	£7,000	2013 / 14	Parish and Town Councils able to make one application in the financial year for a replacement finger post, up to £550 can be requested (including £200 Highways fee for removing/re-inserting the post)	Finger post funding agreed for; Sedgemoor & Semley, East Knoyle, Zeals. Dinton have made application to be considered on 5 February 2014.
Joint working initiative with local business chambers/association	£42,000	2012 / 13	Series of projects and activities delivered over a two year transitional period, after which they expect to be financially self supporting.	6 month update provided at Area Board meeting on 16 October 2013. Reports can be viewed at http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=169&MId=7467&Ver=4 (item 9)

Crime and Community Safety Briefing Paper Mere

5th January 2014



1. Neighbourhood Policing

Team Sgt:

Ps Debra Ashley
Ps Sean Brady

Town Centre Team:

Beat Manager – Pc Richard Salter
PCSO – Peter Tscherniawsky

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

Burglary remains a priority for the Warminster Sector area. Warminster sector are working together with our Priority Crime Teams and Neighbourhood Tasking Team on initiatives to target offenders and this resulted in two recent arrests. Additional Night time patrols have been conducted and further planned.

EV12 Mere	Crime				Detections*	
	12 Months to December 2012	12 Months to December 2013	Volume Change	% Change	12 Months to December 2012	12 Months to December 2013
Victim Based Crime	157	154	-3	● -1.9%	13%	16%
Domestic Burglary	7	2	-5	● -71.4%	14%	0%
Non Domestic Burglary	19	27	+8	● +42.1%	0%	0%
Vehicle Crime	17	25	+8	● +47.1%	6%	8%
Criminal Damage & Arson	29	31	+2	● +6.9%	14%	13%
Violence Against The Person	20	15	-5	● -25.0%	40%	67%
ASB Incidents (YTD)	80	90	+10	● +12.5%		

* Detections include both Sanction Detections and Local Resolutions

Inspector Alan Webb
Area Inspector for Warminster Westbury Tisbury and Mere

Crime and Community Safety Briefing Paper Tisbury

5th January 2014



1. Neighbourhood Policing

Team Sgt:

Ps Debra Ashley
Ps Sean Brady

Town Centre Team:

Beat Manager – Pc Martyn Day
PCSO – Gary Chambers

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

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3. Performance and Other Local Issues

Pc Day is currently on a secondment to the Local Crime Team supporting the investigation processes. During this period in order to maintain resilience Ps Brady and been working out of the Mere and Tisbury Police locations.

Burglary remains a priority for the Warminster Sector area. Warminster sector are working together with our Priority Crime Teams and Neighbourhood Tasking Team on initiatives to target offenders and this resulted in two recent arrests. Additional Night time patrols have been conducted and further planned.

EB11 Tisbury	Crime				Detections*	
	12 Months to December 2012	12 Months to December 2013	Volume Change	% Change	12 Months to December 2012	12 Months to December 2013
Victim Based Crime	178	202	+24	⬤ +13.5%	7%	6%
Domestic Burglary	7	7	+0	⬤ +0.0%	0%	0%
Non Domestic Burglary	51	63	+12	⬤ +23.5%	0%	0%
Vehicle Crime	22	33	+11	⬤ +50.0%	5%	9%
Criminal Damage & Arson	37	35	-2	⬤ -5.4%	11%	6%
Violence Against The Person	18	27	+9	⬤ +50.0%	28%	7%
ASB Incidents (YTD)	82	53	-29	⬤ -35.4%		

*Detections include both Sanction Detections and Local Resolutions

Inspector Alan Webb
Area Inspector for Warminster Westbury Tisbury and Mere

Crime and Community Safety Briefing Paper (Wilton)
SouthWest Community Area Board February 2014
Nadder Hall



1. Neighbourhood Policing

Team Sgt: PS Dave Lennane
Wilton Town Beat: PC Ian Pedliham PCSO Ben Brewster
Wilton Rural Beat: PC Pete Jung PCSO Jenny Moss

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

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Performance and Other Local Issues

You will recall that at the last Area Board additional policing funding was secured for work around Burglary. I am pleased to report that recent planned proactive activity targeting Non-Dwelling Burglary offenders demonstrated some considerable success in the months of November & December. PS Tom Ellerby and his team made 34 arrests; 114 stop searches and completed 105 hours of additional targeted patrol. Your Neighbourhood Team completed crime prevention visits to all victims of crime and numerous shed alarms were fitted. This activity contributed to an overall reduction of over 20% in this crime type over a 5 week period across our wider sector.

However, you will see that Wilton remains challenged in this area when volume is compared to last year. On that basis, a tri-force operation (Hants/Wilts/Dorset) is planned for early February. I am also concentrating on Wilton in our Force day of action later the same month.

EW Wilton NPT	Crime				Detections*	
	12 Months to December 2012	12 Months to December 2013	Volume Change	% Change	12 Months to December 2012	12 Months to December 2013
Victim Based Crime	362	340	-22	-6.1%	14%	13%
Domestic Burglary	2	5	+3	+150.0%	50%	40%
Non Domestic Burglary	53	77	+24	+45.3%	8%	1%
Vehicle Crime	57	52	-5	-8.8%	7%	15%
Criminal Damage & Arson	88	53	-35	-39.8%	8%	6%
Violence Against The Person	55	45	-10	-18.2%	44%	27%
ASB Incidents (YTD)	173	86	-87	-50.3%		

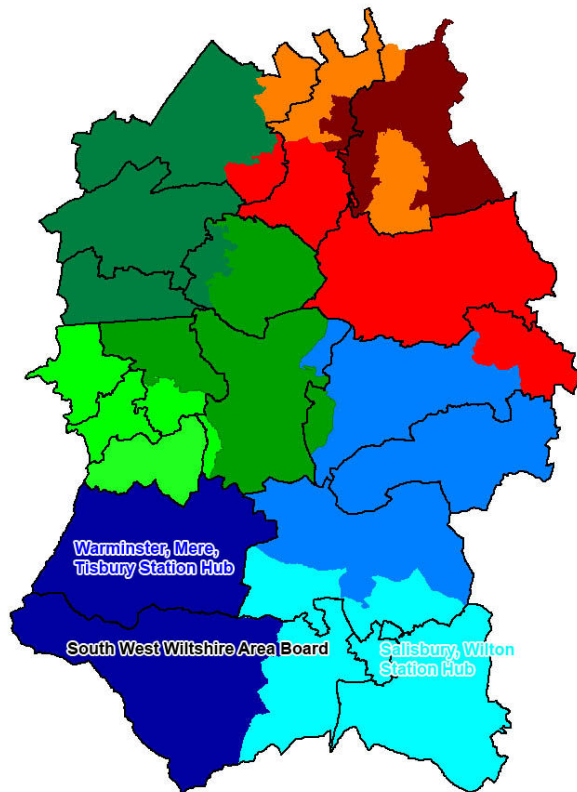
**Andrew Noble
Inspector**

NOT PROTECTIVELY MARKED/UNCLASSIFIED

NOT PROTECTIVELY MARKED/UNCLASSIFIED



Briefing report for South West Wiltshire Area Board



Wiltshire Fire & Rescue Service has grouped together neighbouring fire stations into station hubs, to work more effectively and efficiently, supporting each other to improve the service we provide.

Responding to incidents:

Your Area Board's / Locality's communities immediate emergency response will be provided by staff at these stations and where necessary additional support from staff and specialist equipment from other stations.

Prevention work:

Staff from other departments also provide the community with specialist services giving fire safety and road safety advice and interventions such as talks and visits.

Protection work:

Specialist staff provide expert knowledge, give advice and undertake enforcement action working very closely with the planning authorities to keep communities safe from fire.

In an **emergency dial 999**, for other non urgent matters you can either visit our website: www.wiltshire.gov.uk or contact the following people:

	<u>Manager / Department</u>	<u>Telephone</u>	<u>email</u>
Operational matters	Station Manager - Dan Cooke, Warminster, Mere, Tisbury Station Hub	07557 015657	dan.cooke@wiltshire.gov.uk
Operational matters	Station Manager - Mike Bagnall, Salisbury, Wilton Station Hub	07734 483891	mike.bagnall@wiltshire.gov.uk
Operational matters			
Partnership and community engagement issues	Michael Franklin (Wiltshire Council Area)	07919 306037	mike.franklin@wiltshire.gov.uk
Home fire safety visits and for talks and visits	Community safety department	0800 389 7849	www.wiltshire.gov.uk and then complete the on line request

Incident details for your community area

Incident Type	Detail	January, 2013	February, 2013	March, 2013	April, 2013	May, 2013	June, 2013	July, 2013	August, 2013	September, 2013	October, 2013	November, 2013	December, 2013
Chimney Fire		5	3	4	6	1	1	0	1	1	0	3	1
Emerg Spec Svc Calls		14	18	24	29	27	16	18	15	25	24	21	24
	Advice - App/Eq not Specd	0	0	0	0	0	0	0	0	0	1	0	0
	Animal Rescue	0	0	0	0	0	1	0	0	0	0	0	0
	Assist Amb/Social Service	0	0	0	1	0	0	0	0	0	0	0	1
	Effecting Entry	0	0	0	0	0	0	0	0	0	0	0	1
	Flooding	0	0	0	0	0	0	0	0	0	0	0	14
	Making safe	0	1	0	0	0	0	0	1	0	1	0	2
	Person Rescue/Release	0	0	0	0	0	0	0	0	0	0	0	1
	RTC - Make Safe	0	1	2	0	0	0	1	0	0	0	0	4
	RTC - Person Trapped	0	1	0	2	0	1	2	0	1	0	3	2
	Spills and Leaks	1	0	0	1	0	0	0	0	0	0	0	0
False Alarm Good Intent	4	2	2	0	4	1	5	0	6	2	0	1	
FDR1 Fire	2	2	1	2	1	4	3	4	3	7	3	2	
Secondary Fire		0	0	0	0	0	0	0	0	5	0	1	0
	Grass/Heath/Railway/Tree	0	0	0	1	2	0	3	2	1	0	2	0
	Refuse/Container	0	0	0	0	0	0	0	0	0	0	1	0

To see more detail on incidents and fire service activity in your area please go to our website and select community area (In development)

Local news from your Station Manager. (In development)

Electrical Safety: Dont let £1000s go up in smoke. People could lose thousands of pounds of technology simply by charging them, recent polls have revealed that over half of the respondants were regularly overloading sockets with all their favorite gadgets. Over 60% of all accidental house fires are caused by electrical appliances.

Information Item

Subject:	Wiltshire Core Strategy
Officer Contact Details:	Georgina Clampitt-Dix 01225 713472 georgina.clampitt-dix@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm

Summary of announcement:

Core Strategy update

Following the examination in public on the draft Wiltshire Core Strategy that ended in July last year, the independent Planning Inspector appointed by the Government to examine the Core Strategy has issued his preliminary findings.

The Inspector has indicated that the housing requirement in the Core Strategy should be raised from 37,000 to 42,000 for the Plan period 2006 to 2026. Work is now being undertaken to review the evidence underpinning the plan to determine how the higher housing growth should be disaggregated across Wiltshire and how this housing will be delivered including through the development of a new housing allocations development plan document.

Specifically in relation to Chippenham, the Inspector has highlighted issues regarding the assessment of options for strategic sites at the Town particularly in relation to the transportation effects of proposals. He has suggested that these sites are removed from the Plan to allow the Council to review its approach to development allocations at the Town and that this could be done through a new development plan document so as not to hold up progress with the submitted Core Strategy.

The Inspector has also raised concerns regarding: the need to update the viability evidence to justify the level of affordable housing being required within the Plan; the assessment of the level of Gypsy and Traveller sites; and the expediency by which town centre retail frontages and settlement boundaries can be reviewed.

The Council has responded to these and other findings and has prepared timetables including public consultation for the production of two new development plan documents - one for Chippenham and the other to provide additional housing allocations elsewhere in Wiltshire - which was reported to Cabinet on 21st January 2014 through a revision to the Council's Local Development Scheme.

Further information on the Inspector's preliminary findings and Council's response can be found on the Council's website at:

<http://www.wiltshire.gov.uk/wiltshirecorestrategyexamination.htm>

South West Wiltshire Area Board Community Areas Transport Group (CATG)

Monday 20 January 2014
2.00pm, Dinton Village Hall, SP3 5EB

Minutes

1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Peter Edge (PE)
- Cllr George Jeans (GJ)

- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Julie Wharton, Senior Highways Engineer (JW)

- Clare Churchill, Quidhampton Parish Clerk (CC)
- Sandra Harry, Tisbury and Donhead St Andrew Parish Clerk (SHa)
- Tony Phillips, Fovant resident (AP)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Catherine Purves, Wilton Town Clerk (CP)
- Phil Matthews, Mayor of Wilton Town Council (PM)
- Martin Holland, Broad Chalke (MH)
- Archibald Barr, Broad Chalke (AB)
- Michael Scott, Broad Chalke (MS)
- Robin Garran, Alvediston Parish Chair (RG)
- Pete Jung, Community Beat Manager Wilton NPT (PJ)
- Michael Pont, South Newton & Stoford Parish Councillor (MP)
- James Green, South Newton & Stoford Parish Councillor (JGr)
- Roger Little, West Tisbury Parish Councillor (RL)
- James Thompson, Bishopstone Parish Councillor (JT)
- Roy Sims, Mere Parish Councillor (RS)
- Jane Childs, Barford St Martin Parish Clerk (JC)
- Bev Ford, Tisbury Community Safety Partnership (BF)
- Jenny MacDougall, Chilmark Parish Clerk (JM)
- Malcolm Cullimore, Donhead St Andrew Parish Councillor (MC)

Apologies from: Clive Upton (Dinton resident), Spencer Drinkwater (Principal Transport Planner), David Button (Highways Engineer), Sheila Sheppard (Barford St Martin Parish Councillor), Charles Smith (Dinton Parish Councillor), Tim Woolford (Local Highways and Street Scene Manager South), Patrick Boyles (Chilmark Parish Councillor), Cllr Bridget Wayman (Wiltshire Councillor).

2. Minutes/Actions from meeting on 18 November 2013

RG thanked David Button and his crew for their work before the recent floods, which prevented flooding in Alvediston.

Updates were provided on agreed actions as follows:

Issue	Action	By whom?	Update?
C class / unclassified road review for 2012/13	West Tisbury PC to send comment on c class/unclassified road review to SH. Alvediston Parish Meeting to send amended response to SH	RL RG	Comment withdrawn as not relevant to review. Response received and forwarded to DT.
Sign for Bishopstone	Investigate and provide update.	DB	No update provided. ACTION - SH to chase for update
Unclassified roads in South West Wiltshire chosen for re-surfacing	Provide update on which u/c roads have been chosen.	DB	Response provided under item 4 on agenda
LGV's parking up for deliveries and waiting on the road in the W/B lane at Compton Mills on A30	Discuss moving the entrance gate back with the owner of Compton Mill to allow vehicles access.	JG	JG has liaised with owner; he didn't see a need for it and the suggestion of setting the entrance isn't an option as it would restrict the yard too much and it would be very expensive to do.
White lining request in Broad Chalke; one side of Howgare Road Broad Chalke from the Rectory to the Newtown/Knighton Road junction.	Provide feedback to Broad Chalke PC.	JW	Plan to be sent to Parish Council for consideration. JW will discuss with representatives after the meeting.
White lining request in Tisbury – Down the middle of Cuffs Lane.	Investigate	JW	Assessed that white lining not required – issue to be closed.
White lining request in Fonthill Gifford – two places where	Investigate	JW	One place too narrow for white lining. £300 to do section by

corner cutting is prevalent			Church. ACTION – SH to request thoughts of BW.
White lining request in Semley – Semley School, Church junction. Request to mark the 10m meter point from the junction.	Investigate	JW	Agreed by CATG, £100 to do. ACTION – SH to request funding from Area Board.
Measures to restrict parking at narrow part of Hindon Lane in Tisbury, after recent incidents causing damage to marker posts and property	Investigate	JW	JW - Parking restrictions would have limited benefit. Better to add thick white line to make more visible. DT – yellow lines no longer being put in, at request of Tisbury PC. White line agreed by CATG, £200 cost. ACTION – SH to request funding from Area Board.
Berwick St Leonard - Wylde Road, Berwick Hill, new passing places	Investigate	JW	JW - Cost of £4,000 per passing place. Estate have requested 6. ACTION – SH/JW to pass details to Fonthill Estate to see if they wish to fund scheme
West Tisbury – Monmouth Hill, changes to roundabout	Discuss further with RL	JW	£1,000 to flatten roundabout. ACTION – SH to request funding from Area Board.
Speeding issue on Squalls Lane, Tisbury	Advise residents that speed humps are not permissible.	AD	AD has advised residents.
Road crossing on A36 in Quidhampton to enable pedestrian access to school	Investigate, including issue of footpath (link with Rights of Way team).	JW	JW – info passed to CC. CC – contacting estate, could take some time to progress.
Wilton, Measures to	Follow up with Town	JW	PE – ongoing

combat speeding along South Street	Council re. proposed scheme		discussions within Town Council.
Stourton, Sign at junction causing visual obstruction	Discuss with DT after meeting.	GJ	DT to discuss with GJ after meeting.
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars/The Elms in Fovant	Provide full details of requests to Housing Management. Investigate local issue raised in relation to The Avenue	SH DB	Details provided RL – overgrown brambles need to be cut back. PE – proposed that CATG write to tenants panel/portfolio holder demanding that issue of parking spaces is addressed immediately. CATG voted for this proposal, carried with no abstentions or objections. ACTION – AD/SH to write as above.
Donhead St Andrew, Warning light system for Brook Hill	Obtain accurate quote for feasibility study	DT	DT – Cost of study is £6,000, plus £2,000 for topo survey. Overall scheme estimate £100,000. CATG agreed to £8,000. ACTION – SH to request funding from Area Board.
Wilton Market Place pedestrian crossing on North Street and South Street	Request Area Board approval to commit £10,000 of CATG funding towards scheme. Confirm contribution from Wilton TC.	SH PE	Area Board approved funding on 11.12.13. Works have been ordered, start date due 17.2.14. PE – Shared space scheme would include market place. PM – Town Council would still like to proceed as any shared space

			scheme could take years. CP – contribution from TC is £2,500 CATG agreed to continue with scheme
Heavy goods vehicles using C283 in Stoford	Ensure metro count is requested.	SH	Metro count requested.
Re-establishing Community Speed Watch in South Newton and Stoford	Provide details.	CS	No update provided.
Community Speed Watch training now only taking place in Devizes; concerns raised by South Newton, Tollard Royal, Hindon, West Knoyle, Mere about volunteers being able to attend	Liaise with CSW about arranging local training.	AD/SH	Concern raised with CSW; co-ordinator has advised that there are no current plans to provide local training. ACTION – AD to pursue
Maps/information for winter arrangements e.g. snow clearing routes	Provide information to parishes	SH	Information circulated to all parish clerks.
Worn out road markings in Stoford on C283 (A36 end)	Investigate.	DB	Completed.

3. Budget update

DT talked through spreadsheet attached.

4. Updates:

- 20mph zones

DT advised that cabinet member recently approved 20mph policy. Process will now be:

> Parishes/Town put forward their suggested locations for 20mph restrictions by **Saturday 15 February 2014** to Community Area Manager.

> Highways Officers review the overall list of locations and remove those that clearly do not meet the criteria.

> The CATG then prioritise the remaining short list and identify the two locations to be taken forward for full assessment in 2014/15.

Written updates provided:

- Pot Holes: four **additional** gangs are travelling the primary roads filling pot holes that they come across (find and fix). Once this has been completed they will start to concentrate on secondary and unclassified roads. The normal road patching programme is taking place on the works already identified and as soon as the Parish Stewards have resolved the flooding issues their main priority will be pot hole repairs.

- Street scene and road maintenance: the Council is working with Balfour Beatty Living Places on schedules of work for 2014/ 15. Once approved these will be issued to Area Boards and Parish/Town Councils. These schedules will be available shortly, but as yet the date has to be agreed. BBLP are also looking at new ways to keep the Area Boards and Parish/Town Councils informed of works undertaken.

5. New schemes for consideration

LOCATION	SCHEME / ISSUE
Wardour School	Parents parking their vehicles on the public highway close to the school entrance. White lining requested. ACTION – JW to investigate.
Station Road, Tisbury	A project to put a foot way bridge (similar to that at Court Street Bridge) across the river along Station Road, Tisbury as you approach the railway station. TCSP scheme that Tisbury PC support. ACTION – BF to liaise with Rob Murphy (Wiltshire Council) to explore funding options through local sustainable transport fund.
Ansty High Street	Traffic calming measures – JW has written to provide advice and offer a site visit.
Kilmington	Traffic calming measures – SH has ordered metro count in first instance to assess traffic speeds.
From Whitsans Cross junction heading towards Shaftesbury, there is a straight length of the A30 opposite the layby. Donhead St Andrew	Post to put a SID on. Costed at £500. CATG agreed funding. ACTION – SH to seek approval from Area Board, £50 contribution from PC.
5 bungalows (for over 60's) in Bramley Hill, Mere	Access path currently too steep for residents. ACTION – JW to cost potential scheme.

6. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Area

Issue	Update on 10 Sept 2013	Update for 18 Nov 2013	Update for 20 Jan 2014?
Community SID	CS advised looking at whether SIDs can be mounted on existing furniture.	CS advised ongoing issues, not possible to move SID at present. AD advised Associate Director Parvis Khansari currently looking at solution to problem. CS advised no positive response from BT about using their poles to mount SID.	Dr Carlton Brand, Corporate Director at WC, confirmed that BBLP will be moving the community owned SID in future.
West Tisbury, Alternative scheme at Tuckingmill	No further update.	Topographical survey now complete. Atkins will be completing a 3D design. DT estimated this would be done by end of March 2014.	Design due end of March 2014.
Fovant, Triangle project on A30	Substantive CATG bid was not successful.	Feasibility study nearly complete. Site meeting arranged, public meeting will follow in due course.	Fovant PC meeting recently considered options and had further questions. DT has received submissions. Working towards making a substantive CATG bid in 2014/15.
Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	DT due to get update on road marking programme on 12.9.13 from BBLP.	DT advised they are double checking that works are fully completed	Yellow lines no longer to be implemented on Hindon Lane, other work complete.
Mere, Weight limit signage in Water Street	Highways team have ordered sign. GJ confirmed Mere PC have agreed £250 contribution	DT advised sign due to be installed on 5 December 2013	DT has spoken to BBLP; remains outstanding.
Quidhampton, raised kerb for pedestrians	CC advised Parish Council now proposing 20mph limit. DT advised	Highways Agency due to close off Foots Hill as part of works to create new cycle	ACTION – DT to provide contact name within Highways Agency to

	<p>county wide 20mph policy currently out to consultation.</p> <p>ACTION – Julie Wharton to meet with Parish Council when in post to look at issue afresh.</p> <p>ACTION – SH to provide copy of response with minutes.</p>	<p>path.</p> <p>Item on hold for time being to assess impact of this change</p>	<p>CC in order to seek clarification on scheme.</p>
<p>Broad Chalke, Layby and bus stop opposite new community shop</p>	<p>Substantive funding bid successful. Due to be confirmed on 10.9.13. Aim is for scheme to be delivered in 2013/14.</p>	<p>Design work about to commence. Site meeting has been arranged, including local representation.</p>	<p>Scheme now being designed. Order for construction due to be issued by end of Jan 14.</p>
<p>Semley, Calais Hill, Resurfacing issues</p>	<p>DB reported tickets in system for patching; road is in poor condition. Didn't make it onto list for resurfacing.</p>	<p>DB advised work tickets in, and have been in for some time. Has been on every list since 2002. Machine patching will happen but no date at present</p>	<p>No update.</p>
<p>Donhead St Mary, A30, Higher Coombe, condition of road</p>	<p>DB advised area under trees in Charlton in poor surface condition; Atkins been asked to do out of programme, awaiting response.</p>	<p>DB advised no date for works but hopeful that this will be done in the near future</p>	<p>Works on A30 postponed due to recent weather.</p>
<p>Skew Road, Quidhampton</p>	<p>DT to order metro count</p>	<p>Awaiting outcome of metro count</p>	<p>Still awaiting metro count result</p>

7. AOB

MP raised concern about Southern railway bridge in Wilton not being high enough for large vehicles. No one currently willing to finance. **ACTION – PE to investigate.**

AD provided update on Area Board winter weather scheme. 2 hours training held at Mere depot. Each parish with a spinner needs to agree the routes. All spreaders

now distributed except for the Nadder Valley. Salt delivery currently held up by recent flooding.

RMi raised concerns re. recent flooding in Tollard Royal, lack of urgency to put signs out and they were then put in wrong place. Wanted to know if it is possible to purchase own signs? DT advised speaking to Tim Woolford for clarification.

JM raised concern about potholes in Ridge, matter has already been referred to CLARENCE.

8. Date of Next Meeting – Monday 10 March 2014, venue to be confirmed.

Summary of agreed actions:

Issue	Action	By whom?
Sign for Bishopstone	Chase DB for update	SH
White lining request in Fonthill Gifford – two places where corner cutting is prevalent	Request thoughts of local member, BW	SH
White lining request in Semley – Semley School, Church junction. Request to mark the 10m meter point from the junction	Request that Area Board approves funding (£100)	SH
White lining at narrow part of Hindon Lane in Tisbury, after recent incidents causing damage to marker posts and property	Request that Area Board approves funding (£200)	SH
Berwick St Leonard - Wylve Road, Berwick Hill, new passing places	Liaise with Fonthill Estate to see if they wish to fund scheme	JW / SH
West Tisbury – Monmouth Hill, changes to roundabout	Request that Area Board approves funding (£1,000)	SH
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars/The Elms in Fovant	Write to tenants panel/portfolio holder on behalf of CATG demanding that issue of parking spaces is addressed immediately	AD/SH
Donhead St Andrew, Warning light system for Brook Hill	Request that Area Board approves funding (£8,000)	SH
Community Speed Watch training	Liaise with CSW about arranging local training	AD/SH
White lining near Wardour School	Investigate further	JW
New footbridge (similar to that at Court Street Bridge) across the river along Station Road, Tisbury as you approach the railway station.	Explore funding options through local sustainable transport fund.	BF

Post for SID on the A30 in Donhead St Andrew	Request that Area Board approves funding (£450)	SH
Access path for bungalows in Bramley Lane, Mere	Cost out potential scheme	JW
Raised kerb for pedestrians in Quidhampton	Provide contact details within Highways Agency to CC to explore what works are planned along A36 and how this will impact Quidhampton	DT
Southern railway bridge in Wilton not high enough for large vehicles	Investigate	PE

WILTSHIRE COUNCIL

SOUTH WEST WILTSHIRE AREA BOARD (5 February 2014)

Community Areas Transport Group allocated funding report

1. Purpose of the Report

1.1. This report deals with the proposals from the South West Wiltshire Community Area Transport Group (CATG). The most recent meeting was held on 20 January 2014 at Dinton Village Hall.

2. Background

2.1. The South West Wiltshire Area Board has a total of £34,639 available for CATG projects in 2013/14. At the time of writing this report there is still a balance of £18,982 remaining.

2.2. The CATG is the mechanism whereby Councillors, Parish Councils and Highways officers can discuss and prioritise how the money is spent. This process requires all stakeholders to be proactive in assessing local needs.

3. Main Considerations

3.1. The CATG met on 20 January 2014 (see attendance list at bottom of the report) and considered new schemes for funding out of the remaining budget:

Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required
White lining request near Semley School, Church junction	£100	£100	
White lining at narrow part of Hindon Lane in Tisbury	£200	£200	
West Tisbury, Monmouth Hill changes to roundabout	£1,000	£1,000	Contribution from Parish Council to be confirmed
Warning light system for Brook	£8,000	£8,000	This funding is to cover the cost of a feasibility study with associated

Hill, Donhead St Andrew			topographical survey. If viable, overall scheme is estimated to cost £100,000.
Post for SID on A30, Donhead St Andrew	£500	£450	£50 contribution from Donhead St Andrew Parish Council agreed.
Total	£9,800	£9,750	

4. Implications

4.1. Financial Implications

As per recommendation.

4.2. Legal Implications

There are none.

4.3. Equality and Diversity Implications

There are none.

5. Recommendation

It is recommended that the South West Wiltshire Area Board approves the allocation and corresponding action as set out in the table above.

Report Author: Stephen Harris – Community Area Manager

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NB. Attendance list for 20 January 2014 – CATG:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Peter Edge (PE)
- Cllr George Jeans (GJ)

- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Julie Wharton, Senior Highways Engineer (JW)

- Clare Churchill, Quidhampton Parish Clerk (CC)
- Sandra Harry, Tisbury and Donhead St Andrew Parish Clerk (SHa)
- Tony Phillips, Fovant road safety group (AP)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Catherine Purves, Wilton Town Clerk (CP)
- Phil Matthews, Mayor of Wilton Town Council (PM)
- Martin Holland, Broad Chalke (MH)
- Archibald Barr, Broad Chalke (AB)
- Michael Scott, Broad Chalke (MS)
- Robin Garran, Alvediston Parish Chair (RG)
- Pete Jung, Community Beat Manager Wilton NPT (PJ)

- Michael Pont, South Newton & Stoford Parish Councillor (MP)
 - James Green, South Newton & Stoford Parish Councillor (JGr)
 - Roger Little, West Tisbury Parish Councillor (RL)
 - James Thompson, Bishopstone Parish Councillor (JT)
 - Roy Sims, Mere Parish Councillor (RS)
 - Jane Childs, Barford St Martin Parish Clerk (JC)
 - Bev Ford, Tisbury Community Safety Partnership (BF)
 - Jenny MacDougall, Chilmark Parish Clerk (JM)
 - Malcolm Cullimore, Donhead St Andrew Parish Councillor (MC)
-

To prepare this report, advice has been obtained from Department for Transport (Dft) & from the Association of Chief Police Officers' (ACPO) Committee.

Limits/Zones

The DfT produced a circular dated 18th January 2013 providing updated guidance unveiled by Stephen Hammond, Road Safety Minister; this paper is intended to help Local Councils implement more consistent speed limits on local roads.

National Speed Limits on street lit roads remains 30mph, however Traffic Authorities can, over time, introduce 20mph limits or zones on:

- Major streets where there are – or could be – significant numbers of journeys on foot, and / or where pedal cycle movements are an important consideration, and this outweighs the disadvantage of longer journey times of motorised traffic.

This is in addition to:

- Residential streets in cities, towns and villages, particularly where the streets are being used by people on foot and on bicycles, there is community support and the characteristics of the street are suitable.

Where they do so, general compliance needs to be achieved without excessive reliance on enforcement.

Evidence from successful 20mph schemes show that the introduction of 20mph (engineered) Zones generally reduces mean traffic speed by more than is the case where a 'signed only' 20mph limit is introduced.

It has always been the view that it should not be possible to exceed the speed limit within a 20mph zone; to drive at excess speed in this area identifies a failing with the engineering solutions.

Traffic Regulation Order (TRO)

If speed limits are to be legally implemented and enforceable, Traffic Orders must be made. Part VI of the Road Traffic Regulation Act (RTRA) 1984 deals specifically with speed limits and includes the powers under which Traffic Authorities may make speed limit orders.

Devon & Cornwall Police and County Councils are currently facing appeals and complaints regarding a high number of 20mph limits that have been found to be non-enforceable. The advice from Devon & Cornwall Police is prior to any consideration of enforcement; the local authority should physically measure the signs and frequency to ensure that they comply with the law. Enforcing a 20mph limit that is found to be non-complaint results in reputational damage, damage to community confidence and high costs in repaying fines/court costs etc.

Enforcement

Enforcement is reactive and should not be seen as a preventative measure, prevention relying on public support and compliance by the majority. It is also expensive; is both time and resource intensive and competes with other important policing issues of public concern.

Speed restrictions must be clear, appropriate, with the need for compliance obvious to all road users. Where there is non-compliance, the police will investigate specific offenders who ignore the posted speed limit. Mass defiance identifies questionable limits in inappropriate areas rather than a need for high levels of enforcement and prosecution, which possibly has the potential to lose public support. It is these principles that inform any police decision to undertake enforcement.

The enforcement of traffic law by the police should be guided by the principles of proportionality in applying the law and securing compliance; consistency of approach; and transparency about what enforcement action is undertaken, and why; and recognition that effective partnerships with other organisations are essential.

To achieve compliance there should be no expectation on the police to provide additional enforcement beyond their routine activity, unless this has been explicitly agreed.

Targeting Offending Drivers

20mph zones are predominantly introduced in residential areas where road safety has been raised as an issue by those who live locally. The approach of Neighbourhood Policing Teams in every community is built around ensuring that local crime and disorder issues and concerns are identified, so that a police force delivers an appropriate policing response. This applies to enforcement of 20mph zones as to any other area of policing.

ACPO speed enforcement guidelines include thresholds for enforcement across all speed limits, intended to underpin a consistent policing approach. Within that framework local police forces will take a responsible and proportionate approach to enforcement of 20mph limits based on their assessment of risk to individuals, property and the seriousness of any breach. Where drivers are regularly and wilfully breaking the law we would expect that officers will enforce the limit and prosecute offenders.

Local Neighbourhood Policing Teams therefore can conduct routine speed enforcement within 20 mph limits/zones where deemed appropriate.

Prosecution Options

Options are currently limited for enforcing 20mph Limits/Zones. The reason for this is that 20mph limits and zones were introduced for a specific road safety danger; compliance is the aim, not enforcement. For these reasons it is not currently considered suitable to issue Fixed Penalty Notices or offer 'Driver Improvement' scheme options for 20mph offenders.

I have provided a comparison below with a 30mph limit to demonstrate the difficulties in enforcing 20mph offences. *Taken from National Guidelines*

Speed Limit	Fixed Penalty Notice	Driver Improvement	Summons
20mph	FPN not issued	No Speed Awareness Course applies	35mph
30mph	35mph & above (10% +2)	Speed Awareness 35mph – 42mph (only in counties that operate educational packages)	50mph

Discretion can be used allowing officers to summons lower than the speeds in the above table, therefore it is possible to summons at 24mph, however this would be inappropriate as the volume of offences would result in high costs for the Courts and prosecution system.

The Crown Prosecution Service and Courts would certainly not welcome this; therefore the realistic option would be police officers offering verbal warnings to offending drivers until the speeds or numbers of occasions warned justified issuing a summons. It must also be considered that "is it proportionate to place someone within the criminal justice system for travelling at 24mph?" This would not occur within a 30mph limit until the speeds reached 50mph.

In the future it may be possible to issue Fixed Penalty Notices or offer educational courses for 20mph offences, therefore albeit there are currently some restrictions this situation may improve in the coming months/years.

National Roads Policing 5 Year Strategy 2011-2015

The Road Policing Strategy 'Policing the Roads' has a vision of safer roads with habitual compliance. Officers are encouraged to enforce with education and engineering so as to affect and influence driver behaviour and achieve a reduction in road casualties and combat anti-social road use. There is a real drive to encourage officer discretion as oppose to always issuing Fixed Penalty Notices or prosecuting lower end offences.

Conclusion

Speed limits are only one element of speed management; local speed limits should not be set in isolation. They should be part of a package with other measures to manage speeds including engineering, visible interventions and landscaping standards that raise awareness of the drivers environment. Simply altering a sign from a 30 to a 20 will risk high levels of offending with many drivers being unaware of their behaviour.

The ACPO Traffic Committee have highlighted that without the right level of engineering, the police would become the cheap option to achieve compliance. Guidelines have been provided that the police will not conduct routine speed enforcement in 20mph limits/zones unless they were in areas where:

- 24mph or above was the norm
- The limit/zone meets Dft guidelines by providing a form of engineering that would make it obvious to drivers that they were in this type of limit and should control their speed. *This applies to correct signage as much as traffic calming measures.*

Current Position – We will support all appropriate speed limits where:

- There is a proven need
- The limit is clear
- Motorists have the ability to comply.

We need to remember that we have many roads within our county that require enforcement; we must also consider those roads that pose the greatest risk, i.e. those with a Killed and Seriously Injured (KSI) risk. It is rare for the 20mph limit/zone to be in areas where we have seen KSI collisions, albeit this cannot be discounted as a risk.

Therefore it must be decided on a case by case basis as to which roads are subject to routine police officer speed enforcement, clearly a Speed Management Strategy is applied to this to inform the correct decision, i.e. police enforcement as oppose to the council led initiatives of installing Speed Indicator Devices or implementing Community Speed Watch.



Inspector Steven J Cox

Wiltshire Police

HQ Response - Head of Roads Policing

Prepared by Inspector Steve Cox – Head of Roads Policing, Wiltshire Police

South West Wiltshire CATG

FINANCIAL SUMMARY

BUDGET 2013-14

	£35,079.00	CATG ALLOCATION 2012-13
	£26,042.00	2012-13 underspend
Contributions	£0.00	Area board grant to CATG
	£2,500.00	Wilton TC for waterditchampton

Total Budget 2013-14

£63,621.00

Commitments carried forward from 2012-13

Wilton Waterditchampton	5,000.00	Estimate	All signs complete, some minor road markings required
Bowerchalke bus shelter	473.00	Actual	contribution to PC
Various locations drop kerbs	4,300.00	Estimate	Area Office not yet done
Fovant	1,337.00	Actual	Mouchel topo
Tisbury footbridge path	3,500.00	Actual	Structures
Mere Walnut pub junction	464.00	Actual	Complete
Broadchalke lay by and bus stop	1,500.00	Actual	Atkins topo
Tisbury waiting restrictions	1,000.00	Estimate	Works substantially complete
White line refurbishments	4,000.00	Actual	Complete
Donhead St Andrew finger posts	1,650.00	Actual	contribution to PC
Tucking Mill road Tisbury topo survey	1,165.00	Actual	Complete

New Schemes

Broadchalke footway and public transport improvements	10,000.00	CATG contribution to substantive scheme
Mere Water Street weight limit sign	250.00	Estimate
Wilton Market Place traffic signals	10,000.00	Estimate
Wilton South Street gateway	7,000.00	Estimate

Total commitment 2013-14 **51,639.00**

balance to spend **11,982.00**

Potential schemes

Road markings at Fonthill Gifford	300	
Road markings at Semley School, Church junction	100	
Road markings Hindon Lane Tisbury at buildout	200	
Berwick St Leonard Wylie road passing places	6no @ £4000	Estate to fund?
West Tisbury Monmouth Hill Roundabout revised markings	1000	
Donhead st Mary Brook Hill feasibility study	6000 + 2000 for topo	
Donhead St Andrew post for SID	500	

Report to	South West Wiltshire Area Board
Date of Meeting	5 February 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider applications in respect to;

Finger Post Funding:

To allocate funding of up to £550 to Parish Councils (up to £350 towards a finger post repair/replacement and a further £200 towards the Highways element of the necessary works to take down and reinstate the posts) who have registered their requirements with Highways and/or Community Area Manager of replacing or refurbishing finger posts on the highway in their area. Information on this funding programme can be found in the [reports pack](#) from the Area Board meeting held on 5 June 2013 (item 14).

Parish Council	Amount
Dinton	£515
TOTAL	£515

Recommendation: To approve the finger post funding as set out in the table above with the condition that each Parish Council that receives funding to replace or refurbish a finger post must provide evidence of doing so within twelve months.

Community Area Grants (all conditional on the balance of funding being in place):

1. Fovant Village Hall - award £1,900 towards re-wiring of original part of hall.
2. Mere Historical Society – award £3,218 towards creating a museum catalogue.
3. Chilmark Reading Room – award £2,475 towards kitchen improvements.
4. Donhead St Mary Parish Council – award £5,000 towards a new mowing machine to maintain the remembrance field.
5. Wilton Town Council – award £5,000 towards enhancement of Minster St play area.
6. Teffont Village Hall – award £7,117 towards improvements to the village hall.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. An update on South West Wiltshire Area Board's priorities can be [viewed here](#).
- 1.5. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for

Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>AB project - finger posts report</p> <p>South West Wiltshire Area Board Priorities Action Log</p> <p>Mere Community Area Joint Strategic Assessment</p> <p>Tisbury Community Area Joint Strategic Assessment</p> <p>Wilton Community Area Joint Strategic Assessment</p>
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2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led

Initiatives.

- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There is 1 further funding round planned for 2013/14. Deadlines for receipt of funding applications are:
 - 26 February 2014 for a decision at the Area Board meeting on 26 March 2014.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.
- 4.2. At the time of writing this report South West Wiltshire Area Board has a balance of **£33,310**. If grants/finger posts are awarded in accordance with officer recommendations South West Wiltshire Area Board will have a balance of **£8,085**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Officer Recommendations" of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Fovant Village Hall	Re-wiring of original part of hall	£1,900

- 8.1.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place.
- 8.1.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.1.3. This project is to renew the whole wiring system in the main part of the village hall, ensuring safety requirements are met.
- 8.1.4. The village hall occasionally suffers from electrical failure, which affects the experience for those hiring the hall.
- 8.1.5. This application is supported by Community First's Village Hall and Community Buildings Advisor, who reports that if the hall is not improved quickly it will be unable to be used safely.

Ref	Applicant	Project proposal	Funding requested
8.2.	Mere Historical Society	Creating a museum catalogue	£3,218

- 8.2.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place.
- 8.2.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.2.3. This project is to purchase a laptop and catalogue 10,000 archive items into MODES software. The archive is currently housed in a purpose-built cabin in the unused gallery of the United Reformed Church in Mere.
- 8.2.4. Funding was previously awarded by the Area Board to catalogue items onto Microsoft Excel, which was then due to be converted into MODES. The Area Board awarded £1,224 in 2011/12 for this project.

Ref	Applicant	Project proposal	Funding requested
8.3.	Chilmark Reading Room	Kitchen improvements	£2,475

- 8.3.1. Officers are of the opinion that this application meets the 2013/14 grant criteria.
- 8.3.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.3.3. This project is to install a new kitchen area, including a new cooker and fridge. The existing area lacks both of these items and is cramped to work in.
- 8.3.4. The Reading Room is widely used by villagers for meetings, events, day and evening classes, social occasions, theatrical and musical performances.
- 8.3.5. This application is supported by Community First's Village Hall and Community Buildings Advisor, who reports that the quotes provided appear to be appropriate and the works to improve the facilities are a high priority.

Ref	Applicant	Project proposal	Funding requested
8.4.	Donhead St Mary Parish Council	Mowing machine for remembrance field	£5,000

- 8.4.1. Officers are of the opinion that this application meets the 2013/14 grant criteria.
- 8.4.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.4.3. This project is to purchase a new mowing machine for the maintenance of the remembrance field, which is maintained by Donhead Sports Club. The previous mower was bought 35 years ago and has recently broken down requiring replacement.
- 8.4.4. A range of local competitive sports take place on the remembrance field, including cricket and football.
- 8.4.5. This application is supported by Wiltshire Council Leisure Services, who report that the facility does support Sports and Physical Activity within the area, by providing a high quality and safe area for sports clubs and teams to use throughout the year. The ability to maintain the surface will benefit and engage all sections of the community to stay fit and healthy.

Ref	Applicant	Project proposal	Funding requested
8.5.	Wilton Town Council	Enhancement of Minster St play area	£5,000

- 8.5.1. Officers are of the opinion that this application meets the 2013/14 grant criteria.
- 8.5.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.5.3. This project is to enhance the play area at Minster Street by installing four new items of play equipment; a new roundabout, a team basket swing, a sunken trampoline and a wobble board/bench.
- 8.5.4. This project is part of an overall scheme supported by the Town Council, Town Team and Wilton & District Chamber of Commerce to improve and increase the range of attractions, facilities and events in the town which in turn will benefit both the residents, and retail businesses both in the Village and the Town Centre.
- 8.5.5. This project is supported Wiltshire Council Leisure Services, who report that the funding requested is in line with what would be expected and the project meets with the needs of the town.

Ref	Applicant	Project proposal	Funding requested
8.6.	Teffont Village Hall	Improvements to the village hall	£7,117

- 8.6.1. Officers are of the opinion that this application meets the 2013/14 grant criteria. Applicants are entitled to request up to £5,000, more in exceptional cases.
- 8.6.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.6.3. This project is to make improvements to the village hall, including creating a new porch and entrance lobby.
- 8.6.4. Teffont Village Hall has been substantially modernised over the last few years and these new developments will enhance opportunities and usage of the hall.
- 8.6.5. At the time of writing this report the Area Board is awaiting a technical officer assessment from Community First's Village Hall and Community Buildings Advisor.

Appendices:	Grant application 1 – Fovant Village Hall Grant application 2 – Mere Historical Society Grant application 3 – Chilmark Reading Room Grant application 4 – Donhead St Mary Parish Council Grant application 5 – Wilton Town Council Grant application 6 – Teffont Village Hall
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: stephen.harris@wiltshire.gov.uk
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Area Board Grant Detail

Fovant Village Hall

Started on: 27/11/2013 12:13:31

ID: 451

Current Status: Application Received

To be considered at this meeting:
05/02/2014 South West Wiltshire

Current Case Notes

06/01/2014 11:07:59 Application received

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Fovant Parish Council do not have the funds to finance any project of this type.

5. Project title?

Fovant Village Hall, completely re-wire original part of hall including the kitchen

6. Project summary:

The wiring in the main hall is old and starting to fail. We are advised by our qualified electrician that the whole wiring system in the main part of the hall needs renewing and bringing up to current IEE requirements.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Fovant and Chalke Valley

8. What is the Post Code of where the project is taking place?

SP3 5JT

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture

Festivals, pageants, fetes and fayres
 Health, lifestyle and wellbeing
 Heritage, history and architecture
 Inclusion, diversity and community spirit
 Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£6009

Total Expenditure:

£3103

Surplus/Deficit for the year:

£2906

Free reserves currently held:

(money not committed to other projects/operating costs)

£10200

Why can't you fund this project from your reserves:

Our management strategy requires us to maintain an emergency reserve of £5000 currently, albeit this may have to be raised in coming years. Hence we have about £5200 in uncommitted reserves. However we have plans to make major improvements to the kitchen area and will need at least the uncommitted reserves to kick this project off.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £3800

Total required from Area Board £1900

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Dave West Electrical	3800	Christmas Fayre	yes	692
		Quiz and curry evening		600

Quiz and curry evening 600

Total £3800 £1892

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The main part of the hall requires rewiring and updating and is becoming a health and safety issue due to its occasional failure when hirer's are in the hall. All the villagers and other societies who hire the hall from us will benefit as a result of the upgraded electrical system.

14. How will you monitor this?

A member of our management committee has experience as project manager.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the wiring is renewed there should be no further expenditure required.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

Not applicable.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Grant Detail Mere Historical Society

Started on: 13/11/2013 19:55:13

ID: 412

Current Status: Application Received

To be considered at this meeting:
05/02/2014 South West Wiltshire

Current Case Notes

09/01/2014 09:29:30 Applicant confirms that 'cataloguing' costs covers the expense of hiring somebody to do the cataloguing.

16/12/2013 16:16:32 Have asked for clarification on 'cataloguing' (expenditure), as to what exactly this includes.

25/11/2013 11:02:10 Further update provided by applicant: The SWWAB supported the first phase of cataloguing in 2011. We were using a borrowed laptop, and using Excel as a first stage, planning then to convert these entries to MODES which is our preferred programme. It is what we use at the Museum. At that time it was not possible to use MODES directly, partly because it would have been very costly. Once the records were complete and transferred to the Museum computer, where the catalogue will eventually sit alongside the Museum catalogue (where MODES is licensed to be used), the Hist. Soc. archive catalogue could be converted - a long and unwieldy process. However now, when this second phase is being planned, it seems that things have changed and it is now possible for the Hist. Soc. to have a copy of Modes on its own laptop for the cataloguing process. The computer used has to be portable as the archive is a) not in the Museum and b) an unsuitable place to work and c) has to be transported to the cataloguer's office (she is free-lance - there are very few professional MODES cataloguers).

22/11/2013 14:46:10 Further clarification provided by applicant: - We chose the Acer Aspire laptop from the vast range available based on the performance and specification it offered at an attractive price and from a major manufacturer. We feel that this would meet the relatively simple needs of this project and provide a suitable system for the coming years. - We picked the Acer Aspire laptop as the screen size is 15in so easier to work with, and the space available for a numeric keyboard is much easier for keying in catalogue numbers. - While the laptop is being used to do the cataloguing it will be in the care of the cataloguer, Jacqueline Ramsay. Once this is complete, it will be returned to the Archivist and will be kept in the Archive Cabin in the gallery of the URC, where the archive is housed. - There is no existing equipment. Project was awarded funding by the Area Board in 2011 for cataloguing so I have asked the applicant for further details: - what was achieved through the original funding? - why is a laptop required at this stage rather than the current system in place?

21/11/2013 10:24:26 Application received

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

To catalogue Mere Historical Society's local history archive

6. Project summary:

Mere Historical Society holds an archive of around 15000 items documenting Mere's history, variously assembled by successive historians for over 100 years. It is now housed in a recently-constructed, purpose-built 'cabin' in the unused gallery of the United Reformed Church, Mere, all items stored in archival-quality polyester pockets within acid-free boxes. 5000 items were catalogued in 2011-12 as a trial project using a borrowed computer. The Society now wishes to catalogue the remaining 10000 items so that the archive can be used, and to purchase a laptop to enable this to be done in situ, now and in the future.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Mere

8. What is the Post Code of where the project is taking place?

BA12 6DD

9. Please tell us which theme(s) your project supports:

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2012

Total Income:

£2796.20

Total Expenditure:

£4927.17

Surplus/Deficit for the year:

£2130.97***

Free reserves currently held:**(money not committed to other projects/operating costs)**

£2852.30

Why can't you fund this project from your reserves:

a) £750 from the reserves have been made available to help fund this project. b) The reserves are also needed to fund the expanding archive in the future. ***Deficit of £2130.97 but provision of £2507.50 made against 2012 expenditure in earlier year. Net surplus £376.53

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£6568		
Total required from Area Board		£3218		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Cataloguing	5978	Donation	yes	2000
Acer Aspire V3-571 laptop	480	Mere Historical Society	yes	750
Microsoft Office	110	Lecture Hall Trust grant	yes	500
		Mere Films grant	yes	100
Total	£6568			£3350

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Everyone, regardless of their age, gender or background, who is engaged in family history research, or research into other aspects of the history of Mere (e.g. farming, industry, trades and businesses, schools, churches, mills, streets and houses etc.) will be able to consult the archive catalogue online, or in hard copy at the Library, to identify documents of interest to them. They can then request copies of these documents from the Archivist if this is appropriate, or can apply to consult documents in person at the Library where the Archivist will make them available. From time to time, Mere Museum will draw on the contents of the archive to produce local history exhibitions. By these means the archive will fulfil its twin purposes which are to enrich Mere people's knowledge of their own history and rich cultural heritage, and to preserve this expanding cultural resource as a legacy for the future. The easy availability of this archive will help to 'foster a sense of belonging' and a feeling 'of being part of a local community' which in turn should contribute to the building of strength and resilience within that community. There cannot be many small towns that have their own, easily accessible local history archive, and it should be a source of pride for members of that community. Its existence may well encourage those who are currently carrying out family or local history research relating to Mere, wherever they now are in the world, to deposit copies of their work in the Archive, thus further enriching it.

14. How will you monitor this?

The Society's website will be able to record the number of 'hits' the catalogue receives. The Archivist will keep a record of how many enquiries arising from the catalogue are made about material in the archive, and how many items are added to it.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The requested funds are to complete the catalogue and to purchase a laptop computer for this purpose. Continuation of the catalogue as new items are added and further storage materials required, will be funded from the Society's reserves. It is expected that the laptop computer will give many years of cataloguing service.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Grant Detail

Chilmark Reading Room

Started on: 14/11/2013 12:07:25

ID: 417

Current Status: Application Received

To be considered at this meeting:

05/02/2014 South West Wiltshire

Current Case Notes

08/01/2014 16:40:45 Email received from applicant making the following request: 'Under para 10 Finances: Free Reserves currently held: (money not committed to other projects/operating costs) This currently reads £5231.35. This is incorrect owing to a misunderstanding on our part - we mistakenly thought it applied to current bank balance, and so failed to deduct sums needed for annual operating costs and predicted capital outlay. Free Reserves figure should read: £1,975' Figure amended on application.

16/12/2013 16:24:56 Application received - grant will be considered at Area Board meeting on 5 February 2014 at Nadder Hall, Tisbury. Further details to follow.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Chilmark Reading Room New Kitchen

6. Project summary:

The Reading Room is in the heart of the village and serves as the village hall and community meeting area. It is widely used by villagers for parish meetings, community events, day and evening classes, social occasions, theatrical and musical performances, and fund-raising events. A questionnaire sent to villagers in July 2013, identified kitchen improvements as an overwhelming priority. The existing kitchen area lacks both a cooker and a fridge and is cramped to work in.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Nadder and East Knoyle

8. What is the Post Code of where the project is taking place?

SP3 5BD

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Technology & Digital literacy

Other

If Other (please specify)

usual village hall activities: parties, art groups, quiz nights, bazaars, meetings, Polling station

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2013

Total Income:

£4564.50

Total Expenditure:

£2408.30

Surplus/Deficit for the year:

£2156.20

Free reserves currently held:

(money not committed to other projects/operating costs)

£1975

Why can't you fund this project from your reserves:

We had a capital cost free year last financial year and had no major expenses. This was unusual. It is likely in the coming that we will need to replace the roof of a storage shed, and redecorate as the hall is beginning to look tired. The toilet area has damp problems and needs decorating badly, new toilet seats etc, and

we've been advised to improve energy efficiency by installing secondary glazing, updating lighting, and adding extra insulation.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4950.00		
Total required from Area Board		£2475.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New kitchen area + cooker and fridge	£4,890	Parish Council Grant		£500
Decorating (cost of paint for making good)	£60	Local fund-raising & donations	yes	£1,975
Total	£0			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The residents of Chilmark and Ridge will be the main beneficiaries of our proposed kitchen improvements, particularly those older villagers who don't know necessarily have regular access to social activities in the community. We are keen to organise events such as monthly village lunches and/or suppers, which are not possible with our existing kitchen arrangements ie no cooker or fridge and a very limited kitchen area. A village survey earlier this year indicated that there was overwhelming support for proper kitchen facilities thus enabling the Reading Room Committee to organise catered events for villagers. It is not currently possible, for example, to hold a harvest supper or seasonal feast in Chilmark unless it is takes place in a private house. In addition, the survey revealed that many more residents and families would be interested in booking the Reading Room for social occasions if a kitchen was available. A weekly Art Group, a Social Stitchers group, and a Slimmers Club are among the current regular users of the Reading Room, and have expressed support for better facilities. Other regular events offering food and snacks such as Coffee mornings and Quiz Nights would also benefit.

14. How will you monitor this?

The 11 members of the Chilmark Reading Room committee (a registered charity) are all local residents and meet 7-8 times a year to arrange village events, and monitor bookings of the Reading Room, as well as over-seeing its general upkeep. We have a dedicated website (www.chilmarkreadingroom.co.uk) and also use the monthly village newsletter to ensure residents are aware of upcoming events and activities in the Reading Room. Support for events is generally good. The committee would be able to assess on an on-going basis the predicted benefits to villagers of improved kitchen facilities. We are confident these benefits would be almost instantaneous.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

NA

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Grant Detail

Donhead St Mary Parish Council

Started on: 16/12/2013 15:40:25

ID: 488

Current Status: Application Received

To be considered at this meeting:

05/02/2014 South West Wiltshire

Current Case Notes

09/01/2014 09:28:24 Application received.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

In Mid November 2013 the PC was informed by the Donhead Sports Club that the Mowing Machine that they brought 35 years ago has broken down and needs replacing. DHSMP-Precept 2013/14 £14,500.00 cost of Project £10000.00 VAT. Although our precept was carefully planned the PC at that time were not aware of age of the Donhead Sports Club Mowing Machine. To increase the precept to a further £10000.00 would be out of the question. DSMPC were given to short notice to be able to look at other areas of grants at the time. Just walking around the field can give one a Feeling of Well Being, let alone for players and crowds watching gives everyone a feeling of excitement. The Club have 3 Quotation all based on the same model which they consider is the ideal machine for the job. The Donhead Sports Club serves not only DSMP and DSAP but other local Parishes in the South West Wiltshire Area The Club has been very efficiently managed for over 35 years by volunteers. The site on the East and North is covered by woodland copses To the west is hedgrows and the to the south It dips away to the rolling hills beyond and the setting is just beautiful English Countryside

5. Project title?

Large Mowing Machine capable of mowing Approx 8 Acres of Remembrance Field

6. Project summary:

Donhead Sports Club are responsible to maintain the Remembrance Field so that all competitive sports can be played on the Field- Cricket in the summer or Soccer

in the winter. Soccer matches are played by male or female teams. We have 3 Quotations for the same Mowing Machine. 1) ROCHford - £11559.00 2)SMARTAg ServicesLtd - £11000.00 3)New Forest Farm Machinery Ltd. - £10000.00 The choice will be number 3-£10000.00 As this choice is beyond our ability to pay for as our precept is only £14500.00. In the past years the South West Area Board have been exceedingly helpful in making impossible projects- HAPPEN WHICH RESTORES OUR CONFIDENCE IN THE FUTURE TO DEVELOPE THIS SITE FOR OUR PARISH AND THE WELFARE OF OTHER PARISHES AROUND US.THERE IS NO OTHER PLAY AREA IN WILTSHIRE OR DORSET THAT I KNOW OF THAT CAN COMPARE SO PLEASE HELP US TO obtain this grant.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Tisbury

8. What is the Post Code of where the project is taking place?

SP7 0PL

9. Please tell us which theme(s) your project supports:

Children & Young People
Festivals, pageants, fetes and fayres
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2013

Total Income:

£21783.03

Total Expenditure:

£18563.03

Surplus/Deficit for the year:

£3220.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£NIL

Why can't you fund this project from your reserves:

nO rESERVES

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£10000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
MOWER	£10000	PARISH COUNCIL		5000
Total	£0			£5000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

DONHEAD SPORTS CLUB WILL CONTINUE TO OPERATE MAINTAINING THE REMEMBRANCE FIELD TEAMS PLAYING SPORTS WILL BE HEALTHIER- GET OLD PEOPLE OUT TO WATCH THE SPORTS - BENEFIT TO NHS

14. How will you monitor this?

ENCOURAGE MORE OUTDOOR EXERCISE . ALL AGES WILL CONTINUE THE BENEFITS. IF THIS PROJECT FAILS THE SPORTS CLUB CEASE TO EXIST AND THE FIELD WILL RETURN TO GRAZING LIVESTOCK.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

IF WELL PLANNED and PLENTY OF TIME IS NO OBJECT THEN MAYBE IT WILL WORK. BUT OUR SOUTH WEST AREA BOARD HAVE DONE A WONDERFUL JOB SUPPORTING us in the past. WE ALWAYS KNEW WHERE WE STOOD WHEN THE OK was given. FROM OTHER SOURCES YOU ARE NEVER SURE OF THE OUTCOME.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

THE DEVELOPMENT OF THE REMEMBRANCE Field IS A CONTINUING PROJECT AND DURING THE 2014/15 YEAR WE WOULD LIKE TO REPLACE

THE PLAYGROUND FOR YOUNG CHILDREN WITH NEW EQUIPMENT THAT WILL BE MORE INTERESTING AND LAST LONGER.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Grant Detail

Wilton Town Council

Started on: 10/01/2014 14:38:01

ID: 526

Current Status: Application Received

To be considered at this meeting:

05/02/2014 South West Wiltshire

Current Case Notes

10/01/2014 15:59:09 Application received.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Too expensive a project.

5. Project title?

Minster St play area enhancement

6. Project summary:

To enhance the play area by installing an additional 4 items of play equipment - a replacement roundabout, so that it is DDA compliant, a team basket swing, a sunken trampoline and a wobble board/bench

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Wilton and Lower Wylve Valley

8. What is the Post Code of where the project is taking place?

SP2 0BH

9. Please tell us which theme(s) your project supports:

Children & Young People

Economy, enterprise and jobs

Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2013

Total Income:

£312125

Total Expenditure:

£398680.00

Surplus/Deficit for the year:

£30249.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£30249.00

Why can't you fund this project from your reserves:

NALC/SLCC/Audit Commission recommendations are that as best practice Town and Parish Councils should retain between 3 and 12 months gross annual expenditure as free reserves. The Town Council's present level of reserves are insufficient to meet the total cost of the project

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £21407.00

Total required from Area Board £5000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Basket swing	4952	Wilton Town Council	yes	1600
Roundabout	6780	R2 funding		10000
Trampoline	6390	Awards for All		3000
Wobble board	1685	Wilton Shopping Village		1800

Delivery &
safety fencing 1600

Total **£21407**

£16400

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

By improving and enhancing the play area facilities, the young children of Wilton residents will benefit, as will those of visitors to the Wilton Shopping Village - and thus, indirectly, so will the businesses located in the Shopping Village as well, from increased custom as parents bring their children to the park to play whilst shopping the the Village. This project is part of an overall scheme supported by the Town Council, Town Team and Wilton & District Chamber of Commerce to improve and increase the range of attractions, facilities and events in the town which in turn will benefit both the residents, and retail businesses both in the Village and the Town Centre. This links in strongly with the Area Board's two priorities to promote tourism and to assist local small and medium sized business.

14. How will you monitor this?

Feedback from the Shopping Village regarding customer footfall before and after the project, and from Wilton families.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The responsibility for maintenance and insurance has always been with the Town Council, and will remain so, being funded out of its precept

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Grant Detail
Teffont Village Hall

Started on: 10/01/2014 17:00:01

ID: 527

Current Status: Application Received

To be considered at this meeting:
05/02/2014 South West Wiltshire

Current Case Notes

15/01/2014 20:45:36 Application received.

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Teffont Village Hall - Fabric refurbishment capital projects

6. Project summary:

Teffont Village Hall has been substantially modernised over the last few years in order to secure the fabric and allow it to become an economically viable asset to the village as well as a hub for local people and clubs. The first stage was completed in 2012 and has led to greater local community use of the Hall as well as an increasing use of the Hall by third parties making it much more economically viable. The second stage will be to create a structurally sound and safe interior complying with current HSE regulations. This will enhance our opportunities to let the hall and create a self-funding village asset for future generations.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Nadder and East Knoyle

8. What is the Post Code of where the project is taking place?

SP3 5QU

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Countryside, environment and nature
Economy, enterprise and jobs
Festivals, pageants, fetes and fayres
Food, farming and local markets
Health, lifestyle and wellbeing
Heritage, history and architecture
Inclusion, diversity and community spirit
Recycling and green initiatives
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2013

Total Income:

£11489

Total Expenditure:

£9519

Surplus/Deficit for the year:

£1970

Free reserves currently held:

(money not committed to other projects/operating costs)

£3136

Why can't you fund this project from your reserves:

We will be using all our own reserves to cover our operating costs for 2014. This then allows our fundraising activities plus a grant from the Teffont Trust to generate the matched funding aspect of this application. The objective is to renovate the Village Hall to the point where it can then earn sufficient funds to cover ordinary running costs in the future.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £14235

Total required from Area £7117

Board Expenditure (Itemised expenditure) £	Income (Itemised income)	Tick if income confirmed	£
Main Hall - Remove redundant chimney stack and seal under existing roof	1080	Jumble Sale	240
Main Hall - Additional insulation	540	Quiz nights	200
Main Hall - renovating existing timber floor	360	Clubs income (Garden Club, Wine Club, Wildlife club)	200
New Porch - turn access through 90 degrees (to enhance wheelchair access and weather protection)	2355	Teffont Bakery (every Saturday)	900
New Entrance Hall Lobby - install injection damp proof course and make good -	5020	Health and Sports Club	250
New Entrance Hall Lobby - Flagstone floor works and covering	300	Film Club	750
New Entrance Hall Lobby - Install HSE compliant storage facilities (for use by fee	540	Weddings/parties	750

paying clubs etc)			
New Entrance Hall			
Lobby - heat conserving insulation	1080		
one-off purchase of quality chairs appropriate for high	2960	Teffont Trust Grant	3889
Annual Operating expenditure (insurances, licenses, utilities, cleaning, heating)	3200		
Total	£17435		£7179

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Villagers in Teffont and surrounding villages. Both young and old, disabled access already created. In addition, local businesses/clubs that wish to use the village hall for community inclusive events. The Village Hall is increasingly acting as THE village hub and will continue to do so if these works are completed.

14. How will you monitor this?

The Teffont Village Hall is run by a Management Committee. Each meeting monitors village hall activity and finances and seeks to ensure all areas of community cohesion are achieved. We currently market our hall to local clubs and will be able to expand this once these works are completed (e.g. appropriate chairs for Weddings, parties etc..)

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Annual fundraising activities: Quiz nights, Film Club, rental from local clubs (Garden Club, Wine Club, Pilates, Wildlife club, Teffont Bakery, etc..) Also income from parties and wedding receptions. The Teffont Trust will also continue to offer some

support for village hall fabric maintenance, along with the other historic village buildings (2 churches, Reading Room). in Teffont.

16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land
yes I will make available on request the relevant planning permission for the project.
yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

**SOUTH WEST WILTSHIRE AREA BOARD
(5 February 2014)**

Your Local Issues

1. Purpose of the Report

1.1. To update the board on all issues currently **in progress**.

2. Issues in progress

ID	Category	Location	Summary of Issue	Update
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village, now due for completion in Autumn 2013. Progress update awaited.
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	Highways team have ordered work to be done. Works delayed by recent bad weather.
2654	Highways	Hindon	Location of 30mph signs near builders yard	Discussed at CATG on 22.11.12 – considered for prioritisation within the c class/unclassified road review by CATG in 2013/14.
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices	Highways team report that stretch of road will be reviewed towards end of financial year (2013/14) and will consider all available options
2680	Highways	Wilton	Speeding along Raceplain Road/South Street	Highways team estimated cost of installing gateway is £7,000. Proposed scheme has been sent to Town Council who have agreed in principle. Still awaiting final decision from Town Council.
2741	Highways	Wilton	Speeding on A30 Shaftesbury road, Wilton	Metro count has indicated site eligible for Community Speed Watch – Wilton NPT report that currently unable to recruit enough volunteers
2817	Highways	Bowerchalke	Raised bump on road surface in Bowerchalke	Work ticket has been issued and Highways officers have spoken directly to contractor.
2855	Highways	Stourton	Speeding on High Street	Road will be considered by CATG for prioritisation within the c class/unclassified road review in 2013/14.
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	Request sent to Housing Management to consider increased parking as part of future investment. Housing Management due to consider requests in early 2014.
2947	Highways	Quidhampton	Road crossing needed for Wilton Road	Highways Agency has advised no plans in place for crossing as part of new cycle path. Discussed at CATG on 20.1.14 - Parish Council is now leading on exploring this further.

2965	Highways	Bowerchalke	SID request	Request list for all parishes has been provided to Community SID co-ordinator. Scheme is gradually being rolled out.
2968	Highways	Donhead St Andrew	Safety issue on A30	Final scheme estimated at £100,000. Discussed at CATG on 20.1.14 – proposal to carry out feasibility study and topographical survey to be considered at Area Board meeting on 5.2.14.
2986	Highways	Chilmark	Review signage	Traffic Management team have advised that signage is likely to be reviewed in the next financial year.
3016	Highways	Ansty	Speeding on A30 at Ansty (Horwood Farm)	Road Policing Unit now monitoring the area - In 2013, along the A30, there have been 12 fixed penalty tickets issued, 1 reported for Court and 5 others given words of advice.
3027	Highways	Ansty	Speeding in Ansty	Metro count indicated no further action
3108	Highways	Broad Chalke	Various highways issues in Broad Chalke	Highways Engineer has assessed and has reported back directly to Parish Council.
3125	Highways	Wilton	Speeding along North Street	Metro count requested.
3133	Highways	Wilton	Request for horse crossing signs	Traffic management team have assessed site and confirmed signs would be appropriate, approximate cost £400. Have asked originator if stables are willing to cover this cost.
3152	Highways	Tisbury	House being struck by vehicles on Hindon Lane	Discussed at CATG on 20.1.14 - proposal to put white line on road around bollards to be considered at Area Board meeting on 5.2.14.
3188	Highways	Ansty	Speeding in High Street	Recent metro count indicated no further action. Highways team have provided advice on traffic calming measures and can arrange a site visit if Parish Council wishes to explore further.
3196	Highways	Semley	Road name sign either end of Butlers Lane	Referred to traffic management team on 9.1.14

The following issues (highlighted above) are identified for closure:

- 3027

3. Updates for the above issues:

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to stephen.harris@wiltshire.gov.uk or phone 01722 434211.

4. **Reporting an issue:**

4.1. To report an issue go to

https://forms.wiltshire.gov.uk/area_board/areaboards.php

Report Author: Stephen Harris – Community Area Manager

Tel No: 01722 434211

E-Mail: stephen.harris@wiltshire.gov.uk

